Finance Committee Meeting Report (Submitted 12-9-08)
Courthouse, Room 303C, Monday, December 8, 2008, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan. Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:15 a.m. Member Thompson moved to approve the agenda as printed, Member Weber seconded, all were in favor and motion carried.

Member Weber moved to approve the October 21 and November 10, 2008 Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on Department activities for the month of November. (see attached)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of November.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's November Fund Balance Report and Interest Report (available at meeting) and the November Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the November 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 100%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) It was determined that $1,200 in revenue should have been receipted into account 2010-8523. Rich will research and report back; 2) Bonding fees were receipted in 6010-8564 after the close of FY07-08 and will be seen next month; 3) State's Attorney and Public Defender salary reimbursements from the State of IL are behind by approximately $80,000.00. Colleen will research and report back; 4) The IMRF & FICA tax levy revenues exceeded budgeted amounts and will be reviewed for accuracies; 5) There was no revenue collected for 8320-8041. Colleen will discuss with Deb Doss and report back; 6) A

few expenditure entries from 2070-5010 will be moved to 2070-5060; and 7) Kelli will review charges previously paid from 6090-5120 and report back.

Member Weber moved to recommend the County Board approve the November County Accounts in the total amount of $2,933,878.03, Member Thompson seconded, all were in favor and motion carried. (enclosed)

The Henry County Correctional Center Daily Population Report for the month of November 2008 was discussed.

Member Thompson moved to recommend to the County Board the adoption of the Resolution authorizing the County Board Chairman to execute Deed of Conveyances for parcel number #17-12-502-001, Member Weber seconded, all were in favor and motion carried. (attached)

Member Weber moved to recommend County Board approve the State's Attorney FY09 Budget Amendment Resolution, Member Thompson seconded, all were in favor and motion carried. (attached)

Member Thompson moved to recommend County Board approve the Public Defender FY09 Budget Amendment Resolution, Member Weber seconded, all were in favor and motion carried. (attached)

The Committee allowed the creation of line items Court Reporter Supplies (4015) and Jury Mileage (5301) in the Circuit Clerk's Department (6020). Member Thompson moved to recommend County Board approve the Circuit Clerk's FY09 Budget Amendment Resolutions, Member Weber seconded, all were in favor and motion carried. (attached)

Member Weber moved to recommend County Board approve the Sheriff's FY08 Budget Amendment Resolution, Member Sullivan seconded, all were in favor and motion carried. (attached)

Member Weber moved to recommend the County Board authorize the Treasurer to release RRLF funds to Other Side, LLC., Geneseo, IL in the amount of $60,000.00, Member Thompson seconded, all were in favor and motion carried. (attached)

The Committee discussed the letter received from the Village of Cambridge regarding the DUI Equipment and Police Vehicle Funds. Member Thompson moved to authorize the payment to the Village of Cambridge for the return of DUI Equipment

Funds and Police Vehicle Funds in the total amount of $3,000.00, Member Weber seconded, all were in favor and motion carried.

The next regular scheduled Finance Committee meeting was set for Monday, January 12, 2009, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 9:34 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator