Finance Committee Meeting Report (Submitted 11-13-08)
Courthouse, Room 303C, Monday, November 10, 2008, 8:15 A.M.

Members Present: Jesse Crouch, Muriel Weber, Jerry Thompson and Pat Ripperger. Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. Member Thompson moved to approve the agenda as printed, Member Ripperger seconded, all were in favor and motion carried.

Member Weber moved to approve the October 10, 2008 Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of October.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's October Fund Balance Report and Interest Report (available at meeting) and the October Reconciliation Report of the County Clerk, Member Ripperger seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the October 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 91.67%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) A revenue entry in the Department 2010 labeled closed credit card was explained; 2) A payment to ES&S made from 2070-5030 will be moved to 2070-5010; and 3) It was noted that line item 6090-5245 had very high expenditures for the month of October.

Member Weber moved to recommend the County Board approve the October County Accounts in the total amount of $2,512,735.56, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Member Ripperger discussed the Henry County Correctional Center Daily Population Report for the month of October 2008. (on file)

The Committee reviewed and discussed the proposed FY09 Henry County Budget and preliminary 2008 Tax Levy Ordinance held over from the October Board meeting. There were no corrections or changes received. Member Thompson moved to recommend to the County

Board adoption of the FY09 Henry County Budget, Member Weber seconded, all were in favor and motion carried.

Member Thompson moved to recommend to the County Board the adoption of the 2008 Property Tax Levy Ordinance in the amount of $6,478,573.00, Member Weber seconded, all were in favor and motion carried. (see enclosed 2008 Tax Levy Summary)

The Committee reviewed and discussed two groups of proposed FY08 Budget Amendment Resolutions, one group transferring appropriations from one line item to another in the same Fund and the second group increasing the overall appropriations of certain Funds.

Member Ripperger moved to recommend the County Board adoption of both groups of the FY08 Budget Amendment Resolutions, 1) transferring funds from various line items to other line items and not increasing the overall appropriations and 2) increasing the overall appropriations of certain funds, Member Thompson seconded, all were in favor and motion carried. (see enclosed Resolution groups)

Member Thompson moved to recommend the County Board approve the Resolution Authorizing Participation in the State's Attorneys Appellate Prosecutor Program, Member Ripperger seconded, all were in favor and motion carried. (see attachment)

Member Thompson moved to recommend to the County Board the adoption of the Resolutions authorizing the County Board Chairman to execute Deed of Conveyances for parcel numbers #25-04-102-001 and 25-04-102-004, Member Weber seconded, all were in favor and motion carried. (see attachment)

The Committee discussed an Animal Control Fee Schedule as recommended by the Public Safety Committee. Member Thompson moved to recommend the County Board approve the Fee Schedule for dog registrations and the Pets Running at Large Fine as proposed and increasing the Boarding Fees from $5.00 per day to $7.00 per day, Member Weber seconded, all were in favor and motion carried. (see attached Amendment to Resolution) The Committee also declared that if an animal is impounded and is subsequently left at the Animal Control Office overnight a boarding fee needs to be assessed to the owner.

Member Thompson moved to create a County Pet Population Fund, Member Ripperger seconded, all were in favor and motion carried. The Committee agreed that the administration of the County Pet Population Fund should be completed by Animal Control Warden John Beckman with Deputy County Administrator Naomi Stahl providing any necessary assistance.

The next regular scheduled Finance Committee meeting was set for Monday, December 8, 2008, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator