Finance Committee Meeting Report (Submitted 10-14-08)
Courthouse, Room 303C, Friday, October 10, 2008, 1:00 P.M.

Members Present: Jesse Crouch, Jerry Thompson and Pat Ripperger. Members Absent: Muriel Weber. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Crouch called the meeting to order at 1:00 p.m. Member Thompson moved to approve the agenda with the addition of Item B. Supervisor of Assessments Appointment under Supervisor of Assessments Report, Member Ripperger seconded, all were in favor and motion carried.

Member Thompson moved to approve the September 8, 2008 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on department activities for the month of August. (see attached) She also discussed Pioneer Hi-Bred International, Inc.'s 2007 Tax Appeal and requested Whitt Law be appointed to represent Henry County for this tax appeal as well. Member Ripperger moved to recommend County Board approve the appointment of Whitt Law as Assistant State's Attorney to provide Henry County with legal services in the 2007 tax appeal filed by Pioneer Hi-Bred International with the Illinois Property Tax Appeal Board, Docket No. 07-02666.001-I-3, Member Thompson seconded, all were in favor and motion carried. (attached)

The Committee reviewed and discussed a Resolution to reappoint Lindi Kernan as the Supervisor of Assessments for another 4-year term. Member Ripperger moved to recommend County Board approve the Resolution reappointing Lindi Kernan as the Supervisor of Assessments to a four year term beginning November 18, 2008, Member Thompson seconded, all were in favor and motion carried. (attached)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of September. The Tax Sale will be held October 28th at 1:00 p.m.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Ripperger moved to recommend the County Board place on file the Treasurer's September Fund Balance Report and Interest Report (available at meeting) and the September Reconciliation Report of the County Clerk, Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the September 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 83.3%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) The IL Public Safety Agency in the amount of $9,498.00 has been released by the Public Safety Committee; 2) Sheriff's Department (6010) Special Detail Pay line item had been used. It was asked that Accounting review the procedure to verify where revenue received will be receipted; and 3) Sheriff's Business Plan (6080) Wages, FICA and IMRF line item percentages used so not seem to match. County Board Office will review with the Sheriff's Department and report back at November meeting.

Member Thompson moved to recommend the County Board approve the September County Accounts in the total amount of $2,324,030.26, Member Ripperger seconded, all were in favor and motion carried. (enclosed)

Member Ripperger discussed the Henry County Correctional Center Daily Population Report for the month of September 2008. The average monthly total inmates for September was 105, with 19 inmates being out-of-county. The Committee requested a letter be sent to the Sheriff inviting him to attend the November Finance Committee meeting to discuss why the number of out-of-county inmates are so low and to explain why the Sheriff's Business Plan staff should not be reduced accordingly.

The Committee reviewed a letter that has been created for the Villages of Orion and Cambridge regarding the request for payments resulting from monies Henry County collected for DUI Equipment, Drug Enforcement and Police Vehicle Funds. Member Thompson moved to send the letters to the Village of Orion and Cambridge and once the Accounting Department has receipted each community's repayment agreement they are authorized to make the payments as requested, Member Ripperger seconded, all were in favor and motion carried.

The Committee reviewed and placed on file the RRLF August 31, 2008 Financial Report.

The Proposed FY09 Henry County Budget and Summary of Preliminary 2008 Tax Levy were reviewed and discussed. Member Thompson moved to present and recommend the Proposed FY09 Henry County Budget to the County Board, to be held over until the November County Board meeting, Member Ripperger seconded, all were in favor and motion carried. (enclosed) The Summary of Preliminary 2008 Tax Levy will also be presented at the October County Board meeting for informational purposes. (attached)

Requests for Proposals were submitted to four companies to request bids for the 2008, 2009 and 2010 audits; Crippen, Reid & Bowen, LLC, McGladery & Pullen LLP, Reiser Jennings & Co PC and Carpentier, Mitchell, Goddard and Company, LLC. One bid proposal was submitted by

Carpentier, Mitchell, Goddard and Company, LLC, with Crippen, Reid & Bowen, LLC responded by stating they did not wish to submit a proposal and McGladery & Pullen LLP and Reiser Jennings & Co PC not sending a response. Member Ripperger moved to recommend County Board approve the bid proposal from Carpentier Mitchell, Goddard and Company, LLC, with annual bids of $44,875, $46,475 and $48,150 for the 2008, 2009 and 2010 audits, Member Thompson seconded, all were in favor and motion carried. (attached)

The next regular scheduled Finance Committee meeting was set for Monday, November 10, 2008, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 2:40 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator