Finance Committee Meeting Report (Submitted 09-09-08)
Courthouse, Room 303C, Monday, September 8, 2008, 9:00 A.M.

Members Present: Jesse Crouch, Jerry Thompson, Muriel Weber and Pat Ripperger. Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Crouch called the meeting to order at 9:00 a.m. Member Thompson moved to approve the agenda as printed, Member Weber seconded, all were in favor and motion carried.

Member Weber moved to approve the August 8, 2008 Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on department activities for the month of August. (see attached)

Sheriff Cady discussed an Organized Crime Drug Fund creation request with the Committee. Barb Link and Rich VerHeecke reported their questions regarding the creation. Rich VerHeecke will research if the Fund needs a separate bank account and if the wages are subject to FICA and IMRF. Sheriff agreed to be responsible for submitting the payment request information. Member Ripperger moved to create the Organized Crime Drug Fund, Member Thompson seconded, all were in favor and the motion carried.

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of August. The 2nd installment for taxes is due September 12th and the Tax Sale will be held October 28th at 1:00 p.m.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Ripperger moved to recommend the County Board place on file the Treasurer's August Fund Balance Report and Interest Report (available at meeting) and the August Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the August 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 75%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) The IL Public Safety Agency in the amount of $9,498.00 is still being held for further review by the Public Safety Committee; 2) Sheriff's Department (6010) Overtime expenditure line item is high; 3) Monies have been received for IL Federal Housing in 6080-8300, but it looks as if a couple months payments are missing. Payments will be verified and the Sheriff may need to be contacted for further information; and 4) The Highway Department and Accounting Office are researching revenue that was deposited in 8180-9540 to determine if it should have been receipted under a different line item.

Member Thompson moved to recommend the County Board approve the August County Accounts in the total amount of $2,849,316.92, Member Weber seconded, all were in favor and motion carried. (enclosed)

Member Ripperger discussed the Henry County Correctional Center Daily Population Report for the month of August 2008. The average monthly total inmates for August was 126, with 28 inmates being out-of-county.

Member Thompson moved to go into closed session to review closed session meeting minutes at 10:02 a.m., Member Ripperger seconded, motion carried 4 yes –J. Thompson, M. Weber, P. Ripperger and J. Crouch; 0 no; and 0 absent.

Member Thompson moved to return to open session at 10:08 a.m., Member Weber seconded, all were in favor and motion carried.

Member Weber moved to release the minutes of May 7, 2007, June 8, 2007, January 7, 2008 and March 10, 2008, Member Ripperger seconded, all were in favor and motion carried.

The Committee discussed the draft FY08-09 Expenditure and Appropriations and the draft 2009 Tax Levy Summary. 2nd Budget Hearings will be scheduled as necessary for September 15th starting at 9:00 a.m.

The next regular scheduled Finance Committee meeting was set for Friday, October 10, 2008, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:26 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator