Finance Committee Meeting Report (Submitted 08-11-08)
Courthouse, Room 303C, Friday, August 8, 2008, 8:15 A.M.

Members Present: Jerry Thompson, Muriel Weber and Jesse Crouch. Members Absent: Pat Ripperger. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. Member Weber moved to approve the agenda with the addition under Item IV. New Business: C. Zoning/Building Administrator Salary, Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to approve the July 7, 2008 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on department activities for the month of July. (see attached)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of July.

The Committee discussed the Sheriff's authorization of payments to the Villages of Cambridge and Orion from the Police Vehicle and Drug Enforcement funds. Barb Link will talk with Deb Doss to understand why authorizations were not made from the DUI fund as well. The Committee would like the State's Attorney's opinion as to whether an agreement should be signed by the Villages outlining what the return of the monies are for and that current and future payments are being made directly to them.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's July Fund Balance Report and Interest Report (available at meeting) and the July Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the July 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 66.67%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) Payment originally made to Kone out of 2120-5120 should be moved to 2120-5010; 2) Sheriff purchased 3 new Impalas as budgeted; 3) Requested Public Safety Committee review bill paying the IL Public Safety Agency in the amount of $9,498.00. This bill will be withheld from payment until the Public Safety Committee has reviewed and approved the expenditure; 4)

Animal Control Department did not submit any expenditure requests for July; and 5) Mental Health line items with be adjusted to account for all 3rd quarter allocations mistakenly being expended from only one line item.

Member Thompson moved to recommend the County Board approve the July County Accounts in the total amount of $2,477,302.00,with the $9,498.00 expenditure request for IL Public Safety Agency being withheld from mailing until Public Safety Committee approval, Member Weber seconded, all were in favor and motion carried. (enclosed)

Member Thompson discussed the Henry County Correctional Center Daily Population Report for the month of July 2008.

Member Weber moved to recommend the County Board approve a Resolution moving funds in the Public Defenders budget from their Office Supplies line item to the newly created Postage line item, Member Thompson seconded, all were in favor and motion carried. (attached)

The Committee reviewed the FY08-09 Budget Hearing Schedule for August 19th and 20th. (attached) County Board members are encouraged to attend their Department's budget hearing(s).

The Committee discussed the Planning/Development Committee's salary recommendation for Bill Philhower's replacement as Zoning/Building Administrator. Member Thompson moved to recommend setting the Zoning/Building Administrator salary for FY08-09 at $44,552, or 80% of the current salary of $55,690, Member Weber seconded, all were in favor and motion carried.

The next regular scheduled Finance Committee meeting was set for Friday, August 8, 2008, at 9:00 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 9:49 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator