

Finance Committee Meeting Report (Submitted 05-13-08)
Courthouse, Room 303C, Friday, May 9, 2008, 8:15 A.M.

Members Present: Jerry Thompson, Pat Ripperger, Muriel Weber and Jesse Crouch. Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/Payroll Office Manager; Rich VerHeecke, Treasurer; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. The agenda was approved with the addition under Item IV. New Business: C. FY09 Budget Calendar/Draft Budget Guidelines.

Member Ripperger moved to approve the April 7, 2008 Finance Committee meeting minutes with the correction of March (not February) Finance Reports recommended for approval, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of April. The following legislation was discussed: 1) SB1960, reducing from 8 to 5 years to be vested in IMRF; 2) HB4261, increases IMRF death benefit from \$3,000 to \$5,000; 3) SB2250, allows Coroner to enroll in SLEP; 4) SB2820, requires "property characteristics" to be sent to property owners; and 5) HB3393, creates a \$5.00 State surcharge, to be deposited in the State's Domestic Violence Legal Assistance Trust Fund, to the Marriage License Fee.

The Committee reviewed and discussed a proposed Ordinance Amending the Marriage License Fee. Member Weber moved to recommend the County Board approve the Ordinance Amending the Marriage License Fee from \$20.00 to \$25.00 by adding a \$5.00 State surcharge to be deposited in the State's Domestic Violence Legal Assistance Trust Fund, subject to the State's Attorney's review, Member Thompson seconded, all were in favor and motion carried. (See attachment)

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's April Fund Balance Report and Interest Report (available at meeting) and the April Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (See enclosed reports)

The Committee requested that the Sheriff's Office be contacted and advised to follow established accounting procedures and submit the required forms for the creation of a special overtime grant account.

The Committee reviewed the April 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 41.65%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) Check the absence of a January IA Federal prisoner housing reimbursement; and 2) Check the absence of a 1st quarter payment to Bridgeway.

Member Thompson moved to recommend the County Board approve the April County Accounts in the total amount of \$1,966,475.97, Member Ripperger seconded, all were in favor and motion carried. (enclosed)

Member Ripperger distributed the Henry County Correctional Center Daily Population Report for the month of April 2008. (on file)

Dick Erickson reported that Sheriff Cady has been informed of the Committee's decision authorizing the Sheriff's Office to prepare and present to the Finance Committee for their approval an application to the Office of Federal Detention of Trustees requesting a rate increase. The Committee requested the Sheriff's Office be contacted for a status report on the application process.

The Committee discussed the draft FY09 Budget Calendar. Member Thompson moved to approve the FY09 Budget Calendar, Member Weber seconded, all were in favor and motion carried. (see attachment) The Committee reviewed and discussed the draft FY09 Budget Guidelines. (on file) Final action on the Guidelines will be taken at the June meeting.

The Committee reviewed and placed on file the March 31, 2008 RRLF Finance Report. Member Weber moved to recommend that the County Board authorize the Treasurer to release RRLF funds to Charger Child Care, Inc., Orion IL in the amount of \$13,000.00, Member Thompson seconded, all were in favor and motion carried. (see attachment)

The Committee agreed to present a draft of the Henry County Financial Statements and Independent Auditor's Report November 30, 2007 to the County Board to be held over until the June Board meeting. (available at meeting) Questions regarding the audit report should be presented to the Finance Chairman or County Administrator on or before June 2, 2008. The Committee will meet with the County Auditor to review the Audit Report prior to the June Board meeting.

The next regular scheduled Finance Committee meeting was set for Monday, June 9, 2008, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse. The meeting adjourned at 9:51 a.m.

Respectfully submitted, Dick Erickson, County Administrator