

Finance Committee Meeting Report (Submitted 04-10-08)
Courthouse, Room 303C, Monday, April 7, 2008, 8:15 A.M.

Members Present: Jerry Thompson, Pat Ripperger and Jesse Crouch. Member Absent: Muriel Weber. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m.

The agenda was approved with the additions under Item IV. New Business: B. Draft FY09 Budget Calendar, C. RRLF Loan Report and D. County Compensatory Time Policy.

Member Thompson moved to approve the March 10, 2008 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report on Department activities for the month of March. (see attachment)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported on Department activities for the month of March. (see attachment)

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's ^{March} February Fund Balance Report, Treasurer's ^{March} February Interest Earned Report (available at meeting) and the February Reconciliation Report of the County Clerk, Member Ripperger seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the March 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 33.3%. The Committee reviewed, discussed and questioned various revenue and expenditure entries. The Accounting Office will confirm that the March life/health expenditure entry for the Public Defender has been charged to the correct line item.

Member Thompson moved to recommend the County Board approve the March County Accounts in the total amount of \$2,015,142.43, Member Ripperger seconded, all were in favor and motion carried. (enclosed)

No information was available regarding the Henry County Correctional Center Daily Population Report for the month of March 2008.

Information from the Federal Marshall's Office regarding the application procedure for requesting an increase in the per diem rate for housing Federal inmates was distributed and discussed at the March Committee meeting. Member Thompson moved to authorize the Sheriff's Office to prepare and present to the Finance Committee for their approval an application to the Office of Federal Detention of Trustees requesting a rate increase, Member Ripperger seconded, all were in favor and motion carried.

The Committee discussed setting the salary for the County Coroner, effective December 1, 2008. Member Ripperger moved to recommend the County Board set the salary of the County Coroner by increasing the salary as follows: Effective each December 1st, increase the base salary for Fiscal Years: 2009 5%; 2010 2 ½%; 2011 2 ½% and 2012 2 ½ %. Member Thompson seconded, all were in favor and motion carried. (see attached Resolution) The Committee made no recommendation regarding the County Board per diem rate.

The Committee reviewed and placed on file a draft FY09 Budget Calendar. Final action on the draft calendar will be taken at the May meeting.

The Committee reviewed and placed on file a report from Lori Merrill, RRLF Administrator, regarding a RRLF loan to Central Technical Resources, LLC. (see attachment)

The Committee reviewed and discussed the County's compensatory time policy as it relates to the 240-hour maximum accumulation for non-exempt employees. (on file) Any additional time worked over the maximum accrued comp time must be paid to the employee in cash and not accumulated. The Committee reiterated that any Department Official awarding additional comp time over the 240 hour maximum would be in violation of Federal Law (non-public safety employees) and County Ordinances and/or Labor Agreements (all employees). The State's Attorney will be advised of any violations of the 240-hour comp time maximum.

The next regular scheduled Finance Committee meeting was set for Friday, May 9, 2008, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:02 a.m.

Respectfully submitted,

Dick Erickson, County Administrator