

Finance Committee Meeting Report (Submitted 02-12-08)
Courthouse, Room 303C, Monday, February 11, 2008, 8:15 A.M.

Members Present: Jerry Thompson, Pat Ripperger, and Jesse Crouch. Member Absent: Muriel Weber. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m.

The agenda was approved with the addition under item III. Old Business: C. FY08 Sheriff's Radio Budget Amendment Resolution.

Member Thompson moved to approve the January 7, 2008 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report on Department activities for the month of January. (see attachment)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported on Department activities for the month of January.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Ripperger moved to recommend the County Board place on file the Treasurer's January Fund Balance and Interest Earned Reports and the January Reconciliation Report of the County Clerk, Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the January 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 16.66%. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the January County Accounts in the total amount of \$1,771,243.93, Member Ripperger seconded, all were in favor and motion carried. (enclosed)

Member Ripperger distributed the Henry County Correctional Center Daily Population Report for the month of January 2008. (on file)

The Committee concurred with the Public Safety Committee to present a Resolution appropriating money to cover the expenses for new Sheriff's radios and related equipment as said equipment is received. (see attached Resolution and correspondence)

The Committee reviewed and discussed information regarding a proposal to switch to a County credit card that offers cash back rewards. The Committee requested that a Resolution be prepared for presentation at the March Board meeting to increase the credit card limit to \$10,000.00. Upon Board approval, the Committee authorized application for a new cash back rewards credit card.

The Committee; Sheriff Cady; Chief Deputy Padilla; Deputy Streight; Rachael Kessinger, Sheriff's Office Manager; and Barb Link, County Clerk/Recorder reviewed and discussed the County fee study proposal from Maximus that was held over from the January meeting. It was the consensus of the group to gather additional information from the Federal Marshall's Office regarding prisoner reimbursement criteria. All participants agreed that office fee cost studies should be conducted. Consideration of the Maximus "fee study" proposal will be taken at the March meeting.

The requested State's Attorney's opinion regarding ILCS 5/11-501 DUI Fund as it relates to the definition of "enforcement agency" and to which law enforcement agency (Henry County, Orion or Cambridge) said funds are to be distributed was not available.

The Committee reviewed and discussed a draft payroll audit report for the County Clerk's and Circuit Clerk's Offices held over at the January Board meeting. Member Ripperger moved to recommend the County Board approve and place on file the Payroll Audit Report for the County Clerk's and Circuit Clerk's Offices, Member Thompson seconded, all were in favor and motion carried.

Agenda item IV. New Business: D. "Closed session to discuss personnel issues" was referred to the March meeting.

The next regular scheduled Finance Committee meeting was set for Monday, March 10, 2008, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:09 a.m.

Respectfully submitted,

Dick Erickson, County Administrator