

Finance Committee Meeting Report (Submitted 12-11-07)  
Courthouse, Room 303C, Monday, December 10, 2007, 8:15 A.M.

Members Present: Jerry Thompson, Pat Ripperger, Muriel Weber and Jesse Crouch. Members Absent: None.  
Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. The agenda was approved as printed.

Member Thompson moved to approve the November 9, 2007 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report on Department activities for the month of November. (see attachment)

James Cosby, Assistant State's Attorney, Deb Doss, Circuit Clerk and Sally Adams, Advocacy Center Director presented an Ordinance Authorizing The Establishment of a Children's Advocacy Center Fee for Committee consideration. Member Thompson moved to add the Ordinance Authorizing the Establishment of a Children's Advocacy Center Fee on the next available County Board agenda, Member Weber seconded, all were in favor and motion carried. (see attached draft Ordinance)

Barb Link, County Clerk/Recorder, reported that: 1) ES&S has submitted an Agreement setting the election ballot coding/layout cost at the current rate for a three year period; and 2) With the resignation of Congressman Dennis Hastert, two additional elections will be necessary and addition expenses will be incurred above the budget. Member Thompson moved that the Committee concur with Barb Link, County Clerk/Recorder, to enter into an Agreement with ES&S setting the election ballot coding/layout cost at the current rate for a three year period, Member Weber seconded, all were in favor and motion carried.

Rich VerHeecke, Treasurer, reported: 1) The final property tax distribution has been completed; 2) New accounting software for the Treasurer's Office will be researched in 2008; and 3) Interest rates have declined slightly.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's November Fund Balance and Interest Earned Reports and the November Reconciliation Report of the County Clerk, Member Ripperger seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the November 2007 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 100%. The Committee reviewed, discussed, questioned and corrected various revenue and expenditure entries including: 1) Difference in RRLF expenses and revenue transfer to the General Fund; 2) Probation state aid at 67%; 3) Request that mileage reimbursement claims be submitted no more than once a month rather than weekly; and 4) FY08 Sheriff's Mortgage Foreclosure funds are to be deposited/distributed through accounts in the Treasurer's Office rather than the General Financial Service Department (2120).

Member Ripperger moved to recommend the County Board approve the November County Accounts in the total amount of \$1,806,731.72, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Member Ripperger reported that the Public Safety Committee would meet at 6:30 p.m. in Room 102J on Monday, December 10, 2007. The Henry County Correctional Center Daily Population Report for the month of November 2007 is anticipated to be available at the December County Board meeting.

Agenda Items III. Old Business: B. Salary Range Schedules and C. Rewards Credit Card were referred to the January meeting.

The Committee reviewed and discussed a Resolution appropriating funds in the FY08 Budget for the purchase of 24 Sheriff's deputy radios. Member Thompson moved to recommend the County Board approve a Resolution appropriating \$47,173.20 for the purchase of the 24 Sheriff's Deputy radios, Member Weber seconded, all were in favor and motion carried. (see attached Resolution)

The Committee reviewed and discussed a Resolution appropriating funds in the FY08 Budget for a salary adjustment for the State's Attorney effective July 1, 2007. Member Thompson moved to recommend the County Board approve a Resolution appropriating \$7,685.40 for a salary increase and related IMRF expenses for the State's Attorney effective July 1, 2007, Member Ripperger seconded, all were in favor and motion carried. (see attached Resolution)

The Committee discussed ILCS 5/11-501 DUI Fund as it relates to the distribution of funds to the "enforcement agency." Member Thompson moved to request a State's Attorney's opinion as it relates to the definition of "enforcement agency" and to which law enforcement agency (Henry County, Orion or Cambridge) said funds are to be distributed, Member Ripperger seconded, all were in favor and motion carried.

The Committee discussed the need to conduct a County fee study. Maximus conducted the last fee study in October 2002. The Committee requested that Maximus be contacted to submit a proposal and be invited to attend the January meeting.

The next regular scheduled Finance Committee meeting was set for Monday, January 7, 2008, at 8:15 a.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

The meeting adjourned at 10:15 a.m.

Respectfully submitted,

Dick Erickson, County Administrator