

Finance Committee Meeting Report (Submitted 11-13-07)
Courthouse, Room 303C, Friday, November 9, 2007, 8:15 A.M.

Members Present: Jerry Thompson, Pat Ripperger and Jesse Crouch. Member Absent: Muriel Weber. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; Gib Cady, Sheriff; Jim Padilla, Chief Deputy; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. The agenda was approved as printed.

Member Thompson moved to approve the October 5, 2007 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

The proposed FY07 Sheriff's Department (6010 and 6080) Budget Amendment Resolutions were reviewed and discussed in detail. Sheriff Cady confirmed that the annual Starcom fee and invoice for the purchase of the radios would not be due until FY08. The Starcom fee has been appropriated in the FY08 Sheriff's Department (6010) Budget. A Budget Amendment Resolution appropriating funds for the purchase of the radios will be considered in FY08. The Committee requested a copy of the October 2007 Correctional Center Daily Population Report.

Lindi Kernan, Supervisor of Assessments, submitted a written report on Department activities for the month of October. (see attachment)

Barb Link reported on Department activities for the month of October. The Committee reviewed and discussed a proposed Special Service Area Tax Agreement, prepared by the Attorney for the City of Colona, between the Henry County Board/County Treasurer/County Clerk and the City of Colona. (on file) Numerous questions and concerns were expressed as to entering into the proposed agreement. It was the consensus of the Committee that the Agreement be referred to the State's Attorney for legal review and to the Executive Committee, who in turn would be responsible to present any recommendation for the County Board's consideration.

Barb distributed a report listing the counties passing and those counties not passing a Resolution to put the Mandatory Funding for Veterans Healthcare Referendum on the February ballot. (on file) The report has been sent to the Executive Committee.

The Committee confirmed the FY08 Finance Committee regular meeting dates. (on file)

Member Thompson moved to authorize the payment of invoices from James D. Ray, MA, LCPC for sex offender evaluations to be paid-in-advance of county accounts, Member Ripperger seconded, all were in favor and motion carried.

Rich VerHeecke, Treasurer, reported: 1) The Tax Sale was conducted on Tuesday, October 30, 2007, at 10:00 a.m. in the large courtroom; 2) Interest rates are around 4 ½%; 3) The final property tax distribution is scheduled for the end of November; and 4) Hotel back-taxes and penalties have been paid by the Annawan hotel in the approximate amount of \$57,000.00.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Ripperger moved to recommend the County Board place on file the Treasurer's October Fund Balance Report and Interest Earned Report and the October Reconciliation Report of the County Clerk, Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the October 2007 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 91.6%. The Committee reviewed, discussed, questioned and corrected various revenue and expenditure entries including: 1) Authorized creating a new revenue line item "Sale in Error Interest"; 2) Correct interest payment to Orion Fund #25; 3) Move water bill payment and employer health premium to correct line items; and 4) Referred a question to the Public Safety Committee as to why the prisoner telephone income is being shifted from the General Fund to the Commissary Account.

Member Thompson moved to recommend the County Board approve the October County Accounts in the total amount of \$2,669,502.29, Member Ripperger seconded, all were in favor and motion carried. (enclosed)

Member Ripperger distributed the Henry County Correctional Center Daily Population Report for the first eight days of November 2007. (on file) The Sheriff submitted no October report. The Committee reviewed and discussed a report filed with the Public Safety Committee detailing the number of out of county inmates needed to fund twelve correctional staff positions in FY08. (on file)

The Committee reviewed and discussed the proposed FY08 Henry County Budget and preliminary 2007 Tax Levy Ordinance held over from the October Board meeting. Dick Erickson report one correction to General Financial Services Department (2120), line item Transfer to Building Fund (6703), reducing said line item from \$517,420.00 to \$511,100.00 thereby reducing the total appropriation for Department (2120) from \$989,598.00 to \$983,278.00.

Member Thompson moved to recommend to the County Board adoption of the FY08 Henry County Budget as amended, Member Ripperger seconded, all were in favor and motion carried.

Member Ripperger moved to recommend to the County Board adoption of the 2007 Property Tax Levy Ordinance in the amount of \$6,334,200.00, Member Thompson seconded, all were in favor and motion carried. (see enclosed 2007 Tax Levy Summary)

The Committee reviewed and discussed the draft Courthouse Position Salary Range Schedule and the Highway Department Salary Range Schedule. (on file) Ms. Carol Connors, Bi-State Human Resources Specialist, will be invited to the December meeting to provide background information and options regarding the draft Courthouse Position Salary Range Schedule.

The Committee reviewed and discussed two groups of proposed FY07 Budget Amendment Resolutions, one group transferring appropriations from one line item to another in the same Fund and the second group increasing the overall appropriations of certain Funds.

Member Ripperger moved to recommend to the county Board adoption of the FY07 Budget Line Item Amendment Resolutions (27) transferring funds from various line items to other line items and not increasing the overall appropriations, Member Thompson seconded, all were in favor and motion carried. (see enclosed Resolutions)

Member Thompson moved to recommend to the County Board adoption of the FY07 Budget Amendment Resolutions (6) increasing the overall appropriations of certain Funds, Member Ripperger seconded, all were in favor and motion carried. (see enclosed Resolutions)

The Committee reviewed and discussed a proposed FY07 Budget Amendment Resolution increasing the Sheriff's Department (6010) overall budget appropriation a total of \$71,632.00 and transferring funds from various line items to other line items in order to appropriate budget funds for three staff salaries that the Sheriff's Department left out of the FY07 Budget. Member Thompson moved to present the Sheriff's Department (6010) FY07 Budget Amendment Resolution to the County Board and to recommend rejection of said Resolution, Member Ripperger seconded, all were in favor and motion carried. (see enclosed Sheriff's Department Resolution)

Member Thompson moved to recommend the County Board approve the Resolution Authorizing Participation in the State's Attorneys Appellate Prosecutor Program, Member Ripperger seconded, all were in favor and motion carried. (see attachment)

Member Ripperger moved to recommend to the County Board the adoption of the Resolution authorizing the County Board chairman to execute Deed of Conveyances for parcel numbers #06-10-206-003; 11-03-100-013-0030; 20-28-379-042; 20-32-261-001; 20-33-227-027,030-0; 23-24-200-007-0030; 24-28-277-003; 25-04-201-014; 25-04-406-023, Member Thompson seconded, all were in favor and motion carried. (see attachment)

The Committee reviewed and discussed information regarding available rewards credit cards. (on file) Additional information regarding the rewards program will be provide for Committee consideration at a future meeting.

The Committee reviewed and discussed a report showing the number of out of county inmates needed to support twelve correctional officer positions in the FY08 Budget. The report has been distributed to the Public Safety Committee and will be forward to the Sheriff's Office.

The next regular scheduled Finance Committee meeting was set for Monday, December 10, 2007, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 11:55 a.m.

Respectfully submitted,

Dick Erickson, County Administrator