

Finance Committee Meeting Report (Submitted 10-09-07)
Courthouse, Room 303C, Friday, October 5, 2007, 8:15 A.M.

Members Present: Jerry Thompson, Muriel Weber, Pat Ripperger and Jesse Crouch.
Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. The agenda was approved with the additions under County Clerk's Presentation: B. IMRF Military Service Credit; Item III. Old Business: B. Draft Salary Range Schedule; and Item IV. New Business: B. RRLF Loan.

Member Thompson moved to approve the September 10, 2007 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report on Department activities for the month of September. (see attachment)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported on Department activities for the month of September. Barb updated the Committee on the status of the former Sheriff's Deputy requesting a change in IMRF service credit from regular to SLEP. The Payroll/Accounting Department has confirmed with IMRF the proper procedures to submit the correction. The employee will be responsible for the payment of their costs, while the cost to the employer will be reflected in future IMRF rates. The Committee authorized Barb to request quotations to repair the safe and install a camera/recorder in the County Clerk's Office.

The Committee reviewed and discussed a Resolution allowing IMRF service credit for military service. The Illinois Pension Code has been amended increasing the allowable military service credit from 2 to 4 years. The County currently allows up to 2 years military service to be converted for IMRF service credit. Member Thompson moved to recommend the County Board approve the Resolution to Allow IMRF Service Credit for up to 4 years Military Service, Member Ripperger seconded, all were in favor and motion carried. (see attachment)

The Committee reviewed and discussed the IMRF Voluntary IMRF Additional Contributions Program for plan members. (on file) Based upon available information the Committee concurred with the Administration Committee that the promotion of IMRF benefits was the responsibility of IMRF.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Ripperger moved to recommend the County Board place on file the Treasurer's September Fund Balance Report and Interest Earned Report (available at County Board meeting) and the September Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the September 2007 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 83.3%. The Committee reviewed, discussed, questioned and corrected various revenue and expenditure entries including: 1) Request that the Public Safety Committee research decline in the General Fund revenue from prisoner telephone; and 2) Consider eliminating Fund #62, Coordinated Aerial Photography. The Committee announced that all FY07 Budget Amendment Resolutions are to be submitted to the County Board Office on or before Monday, October 29th in order to be considered for adoptions at the November County Board meeting.

Member Thompson moved to recommend the County Board approve the September County Accounts in the total amount of \$2,894,714.63, Member Weber seconded, all were in favor and motion carried. (enclosed)

Member Thompson distributed the Henry County Correctional Center Daily Population Report for the month of September 2007. (on file)

The Committee reviewed and discussed the draft Courthouse position salary range schedule (as per weighted values). The positions of Highway Office Manager and Engineer will be deleted and included in the Highway Department position salary range schedule.

The Committee reviewed and discussed the proposed FY08 Henry County Budget and Summary of the Preliminary 2007 Tax Levy. Member Weber moved to present the FY08 Henry County budget to the County Board to be held over for final action at the November meeting, Member Thompson seconded, all were in favor and motion carried. (see enclosure) Budget notations and draft 2007 tax levy summary will be distributed to the County Board with the proposed FY08 Budget. (see enclosures)

Member Weber moved to recommend the County Board authorize the Treasurer to release RRLF Funds in the amount of \$100,000.00 to LMT, Inc., Galva, Member Thompson seconded, all were in favor and motion carried. (see attachment)

The next regular scheduled Finance Committee meeting was set for Friday, November 9, 2007, at 8:15 a.m., Board Conference Room, 3rd floor, Courthouse.

The meeting adjourned at 10:22 a.m.

Respectfully submitted,

Dick Erickson, County Administrator