

Finance Committee Meeting Report (Submitted 09-11-07)  
Courthouse, Room 303C, Monday, September 10, 2007, 8:15 A.M.

Members Present: Jerry Thompson, Muriel Weber and Jesse Crouch. Member Absent: Pat Ripperger. Others Present: Barb Link, County Clerk/Recorder, Kelli Humphrey, Accounting/Payroll Office Manager; Rich VerHeecke, Treasurer; and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:15 a.m. The agenda was approved with the additions under Item III. New Business: C. add Discussion of Personnel; and D. FY08 Budget Information.

Member Thompson moved to approve the August 10, 2007 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report on Department activities for the month of August. (see attachment) Member Thompson moved to recommend the County Board approve a proposal from Whitt Law, LLC to provide Henry County with legal services as an "Assistant State's Attorney" in the Pioneer Hi-Bred international, Inc. tax appeal, Member Weber seconded, all were in favor and motion carried. (proposal on file)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported on Department activities for the month of August.

The Committee reviewed and discussed a request to correct a former Sheriff's Deputy's IMRF service credit from regular to SLEP member. The Payroll/Accounting Department was advised to contact IMRF regarding the proper procedures to follow in making the correction.

The Committee reviewed the Treasurer's Interest Earned/Fund Balance Report and the County Clerk's Reconciliation Report. Member Weber moved to recommend the County Board place on file the Treasurer's August Fund Balance Report and Interest Earned Report (if available) and the August Reconciliation Report of the County Clerk, Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the August 2007 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 75%. The Committee reviewed, discussed, questioned and corrected various revenue and expenditure entries including: 1) Determine whether 911 and Orion reimbursements are for FY06 or 07; 2) Check on status of Sheriff's Sale revenue; 3) Determine statutory use of Drug and DUI revenue budgeted in the Orion Department (8350) and if said revenue are used to reduce Orion's expense reimbursement to the County; and 4) Sheriff's Department (6010) line item

Overtime (3100) expended at 110.38%. The Finance Committee requested that the Sheriff's Office be contacted to determine the increases in the FY07 salary line items for Sheriff's Department (6010) and Business Plan (6080). Only those increases resulting from the new FOP contract are to be included in a budget amendment resolution and presented for the Board's consideration.

Member Weber moved to recommend the County Board approve the August County Accounts in the total amount of \$2,142,949.25, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Member Thompson distributed the Henry County Correctional Center Daily Population Report for the month of August 2007. (on file)

The Committee discussed the "open line of credit" to the Tourism Bureau that was established by the County Board in 2006. Member Weber moved to recommend the County Board terminate the "open line of credit" to the Tourism Bureau that was established by the County Board in 2006, Member Thompson seconded, all were in favor and motion carried.

The Committee reviewed and discussed the Henry County RRLF Financial Report dated July 31, 2007. (on file)

Member Weber moved to go into closed session at 9:56 a.m. to review close session meeting minutes and to discuss personnel, Member Thompson seconded, all were in favor and motion carried 3-yes: M. Weber, J. Crouch and J. Thompson; 0-no and 1-absent: P. Ripperger.

Member Thompson moved to return to open session at 10:15 a.m., Member Weber seconded, all were in favor and motion carried.

Member Weber moved to release closed session meeting minutes for August 10, 2007, July 9, 2007 (9:15 a.m. and 9:38 sessions) and March 9, 2007 and to keep closed the minutes of June 8, 2007, May 7, 2007 and May 9, 2003, Member Thompson seconded, all were in favor and motion carried.

The Committee will meet Monday, September 17<sup>th</sup> from 2 – 5 p.m. in Room 303C to conduct second hearings on the FY08 Budget. Appointments will be set as follows: Sheriff's Department 2:00–3:00; ROE 3:00–3:30; Contract Public Defender's 3:30–4:00; and Computer Automation 4:00–4:30. The appropriate Committee Chairmen will be notified of the meeting schedule. The Committee discussed various FY08 revenue projections.

The Committee approved the payment of renewal bond applications through PIA and requested that the PIA procedures be reviewed as it relates to a new insurance bond application process.

The next regular scheduled Finance Committee meeting was set for Friday, October 5, 2007, at 8:15 a.m., Board Conference Room, 3<sup>rd</sup> floor, Courthouse.

The meeting adjourned at 10:45 a.m.

Respectfully submitted,

Dick Erickson, County Administrator