

Finance Committee Meeting Report (Submitted 07-10-07)
Courthouse, Room 303C, Monday, July 9, 2007, 8:15 A.M.

Members Present: Pat Ripperger, Jerry Thompson, Muriel Weber and Jesse Crouch. Member Absent: None. Others Present: Barb Link, County Clerk/Recorder, Kelli Humphrey, Accounting/Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Sutton, Administrative Assistant to the County Administrator.

Chairman Crouch called the meeting to order at 8:18 a.m. The agenda was approved as printed. Member Thompson moved to approve the June 8, 2007 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on Department activities for the month of June. (see attachment)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported on Department activities for the month of June.

The Committee reviewed the Treasurer's Interest Earned/Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the June Fund Balance/Interest Earned Report of the Treasurer and the June Reconciliation Report of the County Clerk, Member Ripperger seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the June 2007 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 58.3%. The Committee reviewed, discussed, questioned and corrected various revenue and expenditure entries including: 1) Request parts list regarding Detloff Engineering invoice for installing equipment in new squad cars and 2) Request verification that monies deposited from the State's Attorney's Forfeited Drug Fund were to be placed in Law Library Department, line item Jail Reimbursement (8320-8356). Member Weber moved to recommend the County Board approve the June County Accounts in the total amount of \$2,687,330.43, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Member Ripperger distributed the Henry County Correctional Center Daily Population Report for the month of June 2007. (on file)

Chairman Crouch discussed Department's that had previously been audited and the outcomes of those audits. He suggested that two Departments' be chosen for the next audit as their combined personnel sizes would be comparable to the size of the Highway Department. Member Thompson

moved to request a proposal from the auditing firm of Carpentier, Mitchell, Goddard and Co. to perform a payroll audit of the County Clerk and Circuit Clerk's Departments, Member Ripperger seconded, all were in favor and motion carried.

Member Weber moved to go into closed session at 9:15 a.m. to discuss personnel, Member Thompson seconded, all were in favor and motion carried 4-yes: M. Weber, P. Ripperger, J. Crouch and J. Thompson; 0-no; and 0-absent.

Member Thompson moved to return to open session at 9:33 a.m., Member Ripperger seconded, all were in favor and motion carried.

Deb Doss arrived at 9:35 a.m. Barb Link, Kelli Humphrey and Rich VerHeecke were excused at 9:37 a.m.

Member Weber moved to go into closed session at 9:38 a.m. to discuss personnel, Member Thompson seconded, all were in favor and motion carried 4-yes: M. Weber, P. Ripperger, J. Crouch and J. Thompson; 0-no; and 0-absent.

Member Weber moved to return to open session at 9:59 a.m., Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to authorize Deb Doss to hire a Chief Deputy, Member Ripperger seconded, all were in favor and motion carried.

The next regular scheduled Finance Committee meeting was set for Friday, August 10, 2007, at 8:15 a.m., Board Conference Room, 3rd floor, Courthouse. The meeting adjourned at 10:04 a.m.

Respectfully submitted,
Dick Erickson, County Administrator