

Finance Committee Meeting Report (Submitted 06-12-07)
Courthouse, Room 303C, Friday, June 8, 2007, 8:15 A.M.

Members Present: Pat Ripperger, Jerry Thompson, Muriel Weber and Jesse Crouch. Member Absent: None. Others Present: Barb Link, County Clerk/Recorder, Kelli Humphrey, Accounting/Payroll Office Manager; Rich VerHeecke, Treasurer; Carol Connors, Human Resources Specialist, Bi-State and Dick Erickson, County Administrator.

Chairman Crouch called the meeting to order at 8:18 a.m. The agenda was approved with the additions under III. Old Business: B. FY06 Audit Report; C. ROE expense reimbursement and IV. New Business: B. RRLF Financial Report.

Member Thompson moved to approve the May 7, 2007 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on Department activities for the month of May. (see attachment)

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported on Department activities for the month of May.

The Committee reviewed the Treasurer's Interest Earned/Fund Balance Report and the County Clerk's Reconciliation Report. Member Weber moved to recommend the County Board place on file the May Fund Balance/Interest Earned Report of the Treasurer and the May Reconciliation Report of the County Clerk, Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the May 2007 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 50%. The Committee reviewed, discussed, questioned and corrected various revenue and expenditure entries including: 1) Request explanation as to why IMRF/FICA are handled differently for Elected Official's stipend payments; 2) Authorized expenditure line item for "water" in the Animal Control budget; 3) Request explanation of GIS expenditure in Highway budget prior to receipt of revenue; and 4) Chairman Crouch explained that an ROE expense claim reimbursement had been authorized in excess of the 90 day rule. Member Ripperger moved to recommend the County Board approve the May County Accounts in the total amount of \$1,762,676.62, Member Weber seconded, all were in favor and motion carried. (enclosed)

Member Ripperger moved to go into closed session at 9:30 a.m. to discuss personnel, Member Thompson seconded, all were in favor and motion carried 4-yes: M. Weber, P. Ripperger, J. Thompson and J. Crouch; 0-No; and 0-absent.

Member Thompson moved to return to open session at 10:40 a.m., Member Ripperger seconded, all were in favor and motion carried.

Member Ripperger distributed the Henry County Correctional Center Daily Population Report for the month of May 2007 (on file) and reported the Public Safety Committee will recommend the purchase of radios at the June 12th Board meeting. County Board approval of the radio purchase would require that at the July Board meeting a budget amendment resolution be approved transferring budgeted funds from General Financial Services (2120) to the Sheriff's (6010) budget.

Member Thompson moved to recommend the County Board approve the Henry County Financial Statements and Independent Auditors' Report November 30, 2006 held over from the May County Board meeting, Member Ripperger seconded, all were in favor and motion carried.

The Committee discussed the FY08 Budget process as it relates to non-union employee wages. Member Thompson moved that the FY08 expenditure budget requests for all non-union employee wages be prepared to include a 3% wage increase that will be subject to change depending upon available revenue, Member Weber seconded, motion carried 3-yes: Weber, Thompson and Crouch; and 1-no: Ripperger.

Member Thompson moved to set the hourly pay rate for the part-time clerical position in the Treasurer's Office at \$9.20, Member Ripperger seconded, all were in favor and motion carried.

The Committee reviewed the RRLF Financial Report dated April 30, 2007. (on file) The Committee requested that loan origination dates be added to future reports and asked for an explanation as to how late fee rates are determined.

The Committee authorized the addition of an expenditure budget line item for Water (5080) in the Animal Control Department (8270).

The next regular scheduled Finance Committee meeting was set for Monday, July 9, 2007, at 8:15 a.m., Board Conference Room, 3rd floor, Courthouse. The meeting adjourned at 11:02 a.m.

Respectfully submitted,
Dick Erickson, County Administrator