Executive Committee Meeting Report (submitted 3-8-16)
Saturday, March 5, 2016, 8:00 A.M., Henry County Courthouse, Room 303C

Members present: Kippy Breeden, Roger Gradert, Rick Livesay, Ann DeSmith, Lynn Sutton, Loren Rathjen, Jan May, Dennis Anderson and Marshall Jones. Members absent: None. Ex-Officio Member present: None. Others present: Barb Link, Megan Franck and Colleen Gillaspie.

Chairman Breeden called the meeting to order at approximately 8:00 A.M.

Member Anderson moved to approve the agenda as printed, Member Livesay seconded, all were in favor and motion carried.

Member Rathjen made a motion to approve the February 9, 2016 Executive Committee meeting minutes as printed, Member Sutton seconded, all were in favor and motion carried.

There were no Public Comments.

The Committee discussed changing the human resource function oversight to the County Board. Barb Link, County Clerk/Recorder, and Megan Franck, Accounting Administrator/Office Manager, explained office functions relating to the accounting, payroll and HR components. Member Livesay moved to recommend the County Board authorize changing the human resource function oversight from the County Clerk's Office to the County Board control effective May 1, 2016 and approve the revised Human Resource Associate job description, Member Gradert seconded, all were in favor and motion carried (see attached job description).

Ms. Link and Ms. Franck left at 9:07 a.m.

The following Standing Committees presented information and/or an overview of reports to be submitted at the March 10, 2016 County Board meeting: Transportation, Communications, Administration, Health & Social Services, and Public Safety (see Committee reports). The Finance Committee will be meeting Tuesday, March 8th at 5:00 p.m. and the Plan/Dev Committee will be meeting Thursday, March 10th at 5:15 p.m.

There was no old business.

Under new business, Member Gradert moved to recommend the County Board approve the National County Government Month proclamation, Member Sutton seconded, all were in favor and motion carried (attached).

There were no closed session meeting minutes to review.

Ms. Gillaspie gave an overview of activities within the Administration Office for the month of February.

Executive Board comments were made.

Member Anderson moved to recommend a request for funding be made to the County Board for the County Board Service Fund in the amount of $10.00, Member Sutton seconded, all were in favor and motion carried.

County Board Chairman comments were made.

The next regular Executive Committee meeting is set for Saturday, April 9, 2016 at 8:00 a.m. in the North Court Jury Room 102J, Henry County Courthouse.

With no further business, Member Rathjen moved to adjourn, Member Gradert seconded, all were in favor and motion carried. Meeting adjourned at approximately 10:38 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator