

Executive Committee Meeting Report (submitted 3-13-13)  
Saturday, March 9, 2013, 8:00 A.M., North Court Jury Room

Members present: John Sovanski, Tim Wells, Rick Livesay, Jo Anne Hillman, Dennis Anderson, Karen Urick, Ann DeSmith and Roger Gradert. Members absent: Kippy Nelson. Others present: Colleen Gillaspie.

Chairman Sovanski called the meeting to order at 8:00 A.M.

Member Wells made a motion to approve the agenda as printed, Member Anderson seconded, all were in favor and motion carried.

Member Wells made a motion to approve the February 9, 2013 Executive Committee meeting minutes as printed, Member Livesay seconded, all were in favor and motion carried.

There was no Public Comment.

The following Standing Committees presented information and/or an overview of reports to be submitted at the March 14, 2013 County Board meeting: Health & Social Services, Administration, Public Safety and Transportation (see Committee reports). The Finance Committee will be meeting Tuesday, March 12<sup>th</sup> at 5:00 p.m. and the Plan/Dev Committee will be meeting Thursday, March 14<sup>th</sup> at 5:15 p.m. The Communications Committee did not meet.

Under old business, a Henry County Board Emergency Phone Tree was distributed with the phone numbers of the Chairmen. Ms. Gillaspie requested any additional numbers or corrections to the tree be sent to her and a final version will be distributed at the April Committee meeting.

Under new business, the Committee discussed future Executive Committee meeting dates. The consensus of the Committee was to continue holding the Executive Committee meetings on the Saturday following the 1<sup>st</sup> Tuesday of the month.

Member Urick left at approximately 8:26 a.m.

The Committee discussed a request from the County Clerk to create/revise three job descriptions for the Accounting Department. The creations and revisions will not result in additional personnel being hired. Member Roger Gradert moved to recommend the County Board approve the creation of the Accounting Administrator and Office Manager/Accounting Administrator job descriptions and revisions to the Human Resource Associate job description, Member Hillman seconded, all were in favor and motion carried (see attached).

The Committee discussed a Notice of Intent to construct a livestock management facility for Edward's Valley Pork proposed to be located approximately 3 miles south of Andover, IL (on file). No action was taken or recommended regarding the notice. In the future, such notices will be given to the Building/Zoning Manager for potential review by the Planning/Development Committee as needed.

Member Anderson moved to recommend the County Board approve the resolution designating April 2013 as National County Government month, Member Wells seconded, all were in favor and motion carried (see attached).

Member Anderson moved to go into closed session at 8:52 a.m. to review closed session meeting minutes per 5 ILCS 120/2(c)(21), Member Roger Gradert seconded; 7 yes – D. Anderson, A. DeSmith, Roger Gradert, R. Livesay, T. Wells, J. Hillman and J. Sovanski; 0 no; 2 absent – Kippy Nelson and K. Urick.

Member Roger Gradert moved to return to open session at 8:53 a.m., Member Anderson seconded, all were in favor and motion carried.

Member Wells moved to release the closed session meeting minutes from October 6, 2012 and September 8, 2012, Member Livesay seconded, all were in favor and motion carried.

Executive Board Comments were held. It was announced that the HCEDP Meet and Greet has been rescheduled for March 20<sup>th</sup> and the Township Officials meeting will be held March 25<sup>th</sup>.

Member Wells gave the County Board Chairman comments.

The next regular Executive Committee meeting was set for Saturday, April 6, 2013, at 8:00 A.M., in the North Court Jury Room 102J, Henry County Courthouse.

With no further business, Member Roger Gradert moved to adjourn, Member Livesay seconded, all were in favor and motion carried. Meeting adjourned at 9:04 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator