

Executive Committee Meeting Report (submitted 3-13-12)  
Saturday, March 10, 2012, 8:00 A.M., North Court Jury Room

Members present: Kippy Nelson, Dennis Anderson, Tim Wells, Ann DeSmith, Roger Gradert, Rick Livesay, Bill Preston and Karen Urick. Members absent: Jason Desplinter. Others present: Colleen Gillaspie.

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Chairman Nelson called the meeting to order at 8:00 A.M.

Member DeSmith made a motion to approve the agenda as printed, Member Anderson seconded, all were in favor and motion carried.

Member Preston made a motion to approve the February 11, 2012 Executive Committee meeting minutes, Member DeSmith seconded, all were in favor and motion carried.

The following Standing Committees presented information and/or an overview of reports to be submitted at the March 13, 2012 County Board meeting: Public Safety, Plan/Dev, Health & Social Services, Administration, Transportation and Communication. (see Committee reports) Finance Committee will meet Monday, February 12, 2012 at 5:00 p.m.

Discussion was held regarding the website re-write that is currently being completed. It was requested that a link be placed on the current home webpage indicating the construction of a new website. It was also suggested that the new website include links to other agencies including surrounding communities. Member Urick requested the Communication Committee ask for a completion schedule for the website re-write and noted she has received feedback from members of the community who would be willing to volunteer their services to re-write current Henry County website pages.

Member Urick requested the Finance Committee investigate returning the Courthouse to 7 ½ hour work days for the FY13 budget. The Health Board also discussed the Finance Committee review inclusion of the Health Department's budget in the County budget document.

Under old business, the Committee reviewed draft #2 revised County Board Standing Committees. The elimination of the current Health & Social Services Committee to be replaced by a Nursing Home Operating Board was discussed along with a potential liaison position to replace either the Committee or the Operating Board options. The elimination of the Communications Committee was reviewed as well. Discussion of the draft #2 will continue at the April meeting to allow the Communications Committee to review. The management chart will be revised according to the changes recommended in the Standing Committees.

Under new business, Member Anderson moved to recommend the County Board approve the resolution designating April 2012 as National County Government Month, Member Gradert seconded, all were in favor and motion carried. (see attached)

The upcoming vacancy in the Deputy County Administrator position was discussed. The Committee reviewed a draft job description for a Human Resource Associate as well as revisions to the County Administrator's job description. The Human Resource Associate position would replace the Deputy County Administrator. The Committee requested additional information and once received, will submit any recommendations or revisions to the draft Human Resource Associate job description to the County Administrator by March 27, 2012. Chairman Nelson moved to allow the County Administrator to hire a temporary worker in the interim, Member Urick seconded, all were in favor and motion carried.

Member Wells moved to go into closed session per Section 5 ILCS 120/2c exception 21 at 10:11 a.m., Member Gradert seconded; 8 yes – R. Gradert, K. Nelson, D. Anderson, A. DeSmith, B. Preston, K. Urick, R. Livesay and T. Wells; 0 no; 1 absent - J. DeSplinter.

Member Wells moved to return to open session at 10:12 a.m., Member Anderson seconded, all were in favor and motion carried.

Member DeSmith moved to release the minutes of September 10, 2011, Member Gradert seconded, all were in favor and motion carried.

General comments were made from the Committee members.

Member Wells gave County Board Chairman comments.

The next regular Executive Committee meeting was set for Saturday, April 14, 2012, at 8:00 A.M., in the North Court Jury Room 102J, Henry County Courthouse.

With no further business, Member Anderson moved to adjourn, Member Preston seconded, all were in favor and motion carried. Meeting adjourned at 10:28 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator