

Executive Committee Meeting Report (submitted 6-14-11)  
Saturday, June 11, 2011, 8:00 A.M., North Court Jury Room

Members present: Kippy Nelson, Rick Livesay, Ann DeSmith, Karen Urick, Bill Preston and Tim Wells. Members absent: Dennis Anderson, Jason DeSplinter and Roger Gradert. Others present: Colleen Gillaspie.

Chairman Nelson called the meeting to order at 8:05 A.M.

Member DeSmith made a motion to approve the agenda as printed, Member Wells seconded, all were in favor and motion carried.

Member Preston made a motion to approve the May 7, 2011 Executive Committee meeting minutes as printed, Member Livesay seconded, all were in favor and motion carried.

The following Standing Committees presented information and/or an overview of reports to be submitted at the May 10, 2011 County Board meeting: Health/Social Services, Public Safety, Administration, Transportation, Plan/Dev and Communication. (see Committee reports) Finance Committee will meet Monday, June 13<sup>th</sup> at 5:00 p.m.

There was no old business.

Under new business, the Committee discussed Open Meetings Act requirements. Changes must be made to current practices including designating Terry Patton as the Open Meetings Act Officer, minutes of meetings must remain posted for at least 60 days after their initial posting on the website, destruction of the verbatim record of closed session meetings can be discussed after they have been held for a minimum of 18 months after the meeting was held, Public Comment section must be added to all Standing Committee agendas, and rules for Public Comment will be published on the website.

The Committee was reminded by Chairman Nelson that responses for the County Administrator's job evaluation were still being requested.

A new per diem/mileage structure was explained and discussed with the Committee. Potential savings created by the Accounting Office was distributed. A consensus was not reached and this item will be moved from an action item under the Executive report to New Business on the County Board agenda.

Member Wells gave an overview of activities he had been involved with during the past month.

The next regular Executive Committee meeting was tentatively set for Saturday, July 9, 2011, at 8:00 A.M., in the North Court Jury Room 102J, Henry County Courthouse.

With no further business, Member Urick moved to adjourn, Member Preston seconded, all were in favor and motion carried. Meeting adjourned at 9:45 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator