

Executive Committee Meeting Report (submitted 05-13-08)
Saturday, May 10, 2008, 8:00 A.M., North Court Jury Room

Members present: John Sovanski, Jim Eccher, Jim Kursock, Jesse Crouch, Tom Nicholson, Kippy Nelson, Jan May, Ann DeSmith and Tom Steele. Members absent: None. Others present: Dick Erickson, County Administrator

Chairman Sovanski called the meeting to order at 8:00 A.M.

The agenda was approved with the addition under item IV. New Business: C. County Administrator/Deputy Administrator Hiring Process and Salary Ranges.

Member DeSmith made a motion to approve the April 5, 2008 Executive Committee meeting minutes as printed, Member Nelson seconded, all were in favor and motion carried.

The following Standing Committees presented information and/or an overview of reports to be submitted at the May 13, 2008 County Board meeting: Communications, Public Safety, Planning & Development, Transportation, Finance, Health & Social Services and Administration. (see Committee reports)

Jan May presented a proposed Second Amended Ordinance to Create a Hotel Tax for the Committee's consideration. Member May moved to recommend the County Board approve the Second Amended Ordinance to Create a Hotel Tax, Member Eccher seconded, all were in favor and motion carried. (see attachment)

Mr. Jeff West, County Extension Director, requested that the Resolution of Support for University of Illinois Extension County Board Match Henry-Stark Extension Unit be dropped from the county Board agenda. Funding has been secured for the current fiscal year ending June 30th.

The Committee placed on file a letter received by Mr. Bruce Dennison, Regional Superintendent of Schools, from Mr. Ron Salisbury, Henry County Youth Services Bureau, Inc., terminating the ROE/YSB Interagency Agreement effective June 30, 2008. (see attachment)

Member Nicholson distributed copies of: 1) Applications for the position of County Administrator; 2) Employment notices; 3) County Administrator job description; and 4) Executive Committee meeting notice to review applications on May 13th. The Committee discussed the interview process and questions. Committee Members are to contact the Board Office by Monday, May 12th with any questions they wish to have included on the questionnaire. The Committee discussed salary ranges for the positions of Administrator and Deputy Administrator. Member Nelson moved to establish a salary range of \$50,000 – \$75,000 for the position of County Administrator, Member Crouch seconded, motion carried by majority vote. Member Crouch moved to establish a salary

range of \$35,000 - \$50,000 for the position of Deputy Administrator, Member Kursock seconded, all were in favor and motion carried.

The next regular Executive Committee meeting was set for Saturday, June 7, 2008, at 8:00 A.M., in the North Court Jury Room 102J, Henry County Courthouse. A special Executive Committee meeting to review Administrator applications will be Tuesday, May 13, 2008 immediately following the Board meeting at approximately 7:00 p.m. in the North Court Jury Room 102J, Henry County Courthouse.

The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Dick Erickson, County Administrator