

Communications Committee Meeting Report (Submitted 11-16-16)  
Courthouse, Room 303C, Tuesday, November 1, 2016, 1:30 p.m.

Members Present: Lynn Sutton, JoAnne Hillman, Tim Wells, Lindi Kernan, Sheriff Padilla and Steve Brandau. Members Absent: Kelli Parsons, and Jake Waller. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 1:30 p.m. Member Padilla moved to approve the agenda as printed, Member Kernan seconded, all were in favor and motion carried.

There was no Public Comment.

Member Wells moved to approve the October 4, 2016 Communications Committee meeting minutes as printed, Member Brandau seconded, all were in favor and the motion carried.

Information Services claims for the month of October 2016 were reported. Member Hillman moved to approve the October 2016 claims for the Information Services Department in the amount of \$10,943.16, Member Kernan seconded, all were in favor and motion carried.

Ms. Rathjen updated the Committee on Information Services activities for the month of October. The AFIS machine install was cancelled until the scanner came in and is now rescheduled for November 15-16. The tentative VR server install is scheduled for November 21<sup>st</sup>, dependent on successful software transfer. Ms. Rathjen participated in a conference call with the FBI and Department of Homeland Security regarding the need for ramped up cyber security during the election process. The iPad conversion for the Sheriff's Department is waiting on Microsoft credentialing as the keys are needed for the Citrix server to work.

Under the Legislative Report, no new legislative items were discussed.

The next UCCI meeting will be held on November 14, 2016.

Under the purchase of goods and services, Ms. Rathjen presented bids received for the panic alarm system (attached). Member Brandau moved to recommend the County Board authorize Tri-City Electric to install the panic alarm system in the total amount of \$18,825.00, with \$4,825.00 to be funded by restricted funds and \$14,000.00 to be paid by the General Fund, Member Kernan seconded, all were in favor and motion carried.

There was no Old Business.

Under New Business, Member Wells moved to go into closed session at 2:15 p.m. per 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Henry County, Member Kernan seconded; 6 yes – L. Sutton, T. Wells, S. Brandau, J. Padilla, J. Hillman and L. Kernan; 0 no; 2 absent – K. Parsons and J. Waller.

Member Padilla moved to return to open session at 3:00 p.m., Member Hillman seconded, all were in favor and motion carried.

Member Hillman moved to recommend the Finance Committee authorize a \$3,500.00 stipend in FY16 for the full-time System Support Specialist, Member Padilla seconded, motion carried with Member Wells voting no.

The next regularly scheduled Committee meeting will be Tuesday, December 6, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Padilla moved to adjourn, Member Brandau seconded, all were in favor and motion carried. The meeting adjourned at 3:02 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator