

Communications Committee Meeting Report (Submitted 9-8-16)  
Courthouse, Room 303C, Tuesday, September 6, 2016, 3:30 p.m.

Members Present: Lynn Sutton, Lindi Kernan, JoAnne Hillman, Kelli Parsons, Sheriff Padilla and Steve Brandau (arrived at 3:36 p.m.). Members Absent: Tim Wells and Jake Waller. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 3:30 p.m. Member Parsons moved to approve the agenda as printed, Member Hillman seconded, all were in favor and motion carried.

There was no Public Comment.

Member Hillman moved to approve the August 2, 2016 Communications Committee meeting minutes as printed, Member Kernan seconded, all were in favor and the motion carried.

Information Services claims for the month of August 2016 were reported. Member Kernan moved to approve the August 2016 claims for the Information Services Department in the amount of \$5,141.87, Member Padilla seconded, all were in favor and motion carried.

Member Brandau arrived.

Ms. Rathjen updated the Committee on Information Services activities for the month of August. The AFIS machine has been ordered and the UPS bidder has been contacted to place the order. A few potential panic alarm vendors have been on site to review the current system to aid in the creation of an RFP. Also, the accounting software RFP is being created.

Under the Legislative Report, no new legislative items were discussed. Ms. Gillaspie distributed the veto session calendars for both the House and Senate along with an update on legislation previously identified (on file).

The next UCCI meeting will be held on September 26, 2016.

Under requests for purchase of goods and services, Ms. Rathjen stated the bids for the replacement Voter Registration server have not yet been received. This item will be held over until the October meeting.

Under Old Business, Ms. Rathjen reviewed the draft FY16-17 budget for the IS Department.

Under New Business, there were no closed session meeting minutes to review.

The next regularly scheduled Committee meeting will be Tuesday, October 4, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Padilla moved to adjourn, Member Brandau seconded, all were in favor and motion carried. The meeting adjourned at 3:52 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator