Communications Committee Meeting Report (Submitted 8-8-16)
Courthouse, Room 303C, Tuesday, August 2, 2016, 3:30 p.m.

Members Present: Lynn Sutton, Steve Brandau, JoAnne Hillman, Tim Wells and Lindi Kernan. Members Absent: Kelli Parsons, Sheriff Padilla and Jake Waller. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 3:30 p.m. Member Kernan moved to approve the agenda as printed, Member Hillman seconded, all were in favor and motion carried.

There was no Public Comment.

Member Wells moved to approve the July 12, 2016 Communications Committee meeting minutes as printed, Member Kernan seconded, all were in favor and the motion carried.

Information Services claims for the month of July 2016 were reported. Member Brandau moved to approve the July 2016 claims for the Information Services Department in the amount of $14,883.90, Member Hillman seconded, all were in favor and motion carried.

Ms. Rathjen updated the Committee on Information Services activities for the month of July. The activities centered around IS Department budget preparation and accounting software system demonstrations. She is still waiting to hear back from companies regarding the replacement of the panic alarm system.

Under the Legislative Report, no new legislative items were discussed.

The next UCCI meeting will be held on September 26, 2016.

Under requests for purchase of goods and services, the Committee reviewed the bids for the UPS refresh (attached). Member Brandau moved to recommend the County Board approve the bid from SEPS Inc. for $5,009.25 for the uninterruptable power source (UPS) refresh, Member Kernan seconded, all were in favor and motion carried (attached).

The Committee reviewed the bid for the AFIS machine. The bid was awarded based on the federal bid. Member Wells moved to recommend the County Board approve the bid from Morpho Trust USA for $20,876.00 for the automated fingerprint identification software (AFIS) with $1,000.00 being paid by the State's Attorney Drug Fund, Member Hillman seconded, all were in favor and motion carried (attached).

There was no Old Business.

Under New Business, Ms. Rathjen reviewed the FY16-17 IS Department budget. Member Wells moved to recommend the FY16-17 IS Department budget to the Finance Committee, Member Kernan seconded, all were in favor and motion carried.

The next regularly scheduled Committee meeting will be Tuesday, September 6, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Kernan moved to adjourn, Member Brandau seconded, all were in favor and motion carried. The meeting adjourned at 4:57 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator