

Communications Committee Meeting Report (Submitted 5-9-16)
Courthouse, Room 303C, Tuesday, May 3, 2016, 3:30 p.m.

Members Present: Lynn Sutton, Steve Brandau, Tim Wells, Lindi Kernan and Kelli Parsons.
Members Absent: JoAnne Hillman, Sheriff Padilla and Jake Waller. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at 3:30 p.m. Member Kernan moved to approve the agenda as printed, Member Brandau seconded, all were in favor and motion carried.

There was no Public Comment.

Member Parsons moved to approve the April 5, 2016 Communications Committee meeting minutes as printed, Member Kernan seconded, all were in favor and the motion carried.

Information Services claims for the month of April 2016 were reported. Member Wells moved to approve the April 2016 claims for the Information Services Department in the amount of \$13,178.44, Member Brandau seconded, all were in favor and motion carried.

Ms. Rathjen updated the Committee on Information Services activities. The content filtering system cannot email reports due to settings changed in our email system to prevent spam. Ms. Rathjen is devising an alternate way Department Heads can receive the information. A meeting regarding the Citrix updates for the squad cars has been scheduled for May 17th & 18th. Ms. Rathjen is waiting on additional information before being able to proceed with the AFIS installation, the panic alarm system and the UPS refresh project. The email spam issue and the AT& T billing issue are believed to both be resolved. The switching mechanism for the CCTV is malfunctioning and a half server rack is going to be purchased in an attempt to provide better airflow and power to the unit. Also, the Stellar Commissary system had problems with the jail video conferencing capability. A new part-time employee has been hired and has a start date of May 23rd. The IS Department has begun spring cleaning.

Under the Legislative Report, Ms. Gillaspie distributed and reviewed legislative items (on file). Member Parsons moved to authorize sending a letter from the Communications Committee to legislators expressing support for HB 4351, Member Kernan seconded, all were in favor and motion carried.

The next UCCI meeting will be held on May 23, 2016.

There were no requests for purchase of goods and services.

There was no Old Business.

There was no New Business.

The next regularly scheduled Committee meeting will be Tuesday, June 7, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Brandau moved to adjourn, Member Wells seconded, all were in favor and motion carried. The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator