

Communications Committee Meeting Report (Submitted 4-8-16)  
Courthouse, Room 303C, Tuesday, April 5, 2016, 3:30 p.m.

Members Present: Lynn Sutton, JoAnne Hillman, Steve Brandau, Tim Wells, Lindi Kernan, Kelli Parsons, Sheriff Padilla (arrived at 3:34 p.m.) and Jake Waller (arrived at 4:05 p.m.).  
Members Absent: None. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at 3:30 p.m. Member Brandau moved to approve the agenda as printed, Member Kernan seconded, all were in favor and motion carried.

There was no Public Comment.

Member Padilla arrived.

Member Wells moved to approve the March 1, 2016 Communications Committee meeting minutes as printed, Member Hillman seconded, all were in favor and the motion carried.

Information Services claims for the month of March 2016 were reported. Member Parsons moved to approve the March 2016 claims for the Information Services Department in the amount of \$4,119.56, Member Brandau seconded, all were in favor and motion carried.

Ms. Rathjen updated the Committee on Information Services activities. Email spam and ransomware issues have been highly prevalent. The IS Department is researching ad blocking software to combat virus issues and email encryption packages for sensitive data transmitted electronically. The Fundware upgrade was discussed including the potential issues that have been identified within the payroll module. Additional research continues on timekeeping modules. Ms. Rathjen reported applications were received for the part-time Systems Support Specialist position and interviews would be forthcoming. A "Pay Online" tab will be added to the website as discussed at the last meeting and a meeting is scheduled for April 7<sup>th</sup> to formalize the additions.

Under the Legislative Report, Ms. Gillaspie distributed and reviewed legislative items (on file).

Member Waller arrived.

Member Parsons moved to authorize sending a letter from the Communications Committee to legislators expressing support for HB 6311 and HB 6159 and opposition for HB 5759 and SB 2789, Member Hillman seconded, all were in favor and motion carried.

The next UCCI meeting will be held on May 23, 2016.

There were no requests for purchase of goods and services.

There was no Old Business.

There was no New Business.

The next regularly scheduled Committee meeting will be Tuesday, May 3, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Waller moved to adjourn, Member Hillman seconded, all were in favor and motion carried. The meeting adjourned at 4:08 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator