

Communications Committee Meeting Report (Submitted 3-4-16)
Courthouse, Room 303C, Tuesday, March 1, 2016, 3:30 p.m.

Members Present: Lynn Sutton, JoAnne Hillman, Steve Brandau, Tim Wells, Lindi Kernan, Kelli Parsons and Sheriff Padilla. Members Absent: Jake Waller. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at 3:30 p.m. Member Hillman moved to approve the agenda as printed, Member Padilla seconded, all were in favor and motion carried.

There was no Public Comment.

Member Brandau moved to approve the February 2, 2016 Communications Committee meeting minutes as printed, Member Wells seconded, all were in favor and the motion carried.

Information Services claims for the month of February 2016 were reported. Member Parsons moved to approve the February 2016 claims for the Information Services Department in the amount of \$24,411.92, Member Kernan seconded, all were in favor and motion carried.

Ms. Rathjen updated the Committee on Information Services activities. The wireless is up and running and the IS Department is configuring the allowed users. The content filtering software still has a glitch in the reporting which IS is working with the company to rectify. There is not an update yet for the Citrix server so Ms. Rathjen is working on an alternative plan the middle of March. The Affordable Care Act (ACA) reporting is complete and the san storage unit has been installed. The remaining projects including the Voter's Registration server, AFIS machine, UPS upgrade and panic alarm system upgrade will be scheduled as time allows. Ms. Rathjen reported on an issue with the CCTV and a contractual billing issue with AT&T.

Ms. Rathjen discussed correspondence received from Zobrio, our old maintenance provider for our accounting software system, by several Department Heads regarding a system upgrade offer. She contacted our new maintenance provider Blackbaud who also provided a quote for the same system upgrade at a much lower price. The quote for both companies provides an upgrade to the new accounting software system for free, but the conversion of data, installation and training has a significant cost. The quotes require a contract to be signed by March 31, 2016 to take advantage of the free upgraded software (valued at \$28,000.00). As our current accounting software system is approaching its end of life, but a date has not been specified, Ms. Rathjen discussed these offers with the Committee to determine if action

is recommended. The Committee requested Ms. Rathjen continue working with Blackbaud to determine if the upgraded software would suit our needs. If so, a special meeting may be called to continue discussion of the requested contract.

Under the Legislative Report, Ms. Gillaspie distributed and reviewed legislative items (on file).

A draft letter to legislators regarding a recent Supreme Court ruling on the public duty rule was distributed for Committee review. Member Brandau moved to recommend the County Board authorize sending the letter to legislators regarding the public duty ruling by the Illinois Supreme Court, Member Kernan seconded, all were in favor and motion carried (attached).

The next UCCI meeting will be held on March 28, 2016.

There were no requests for purchase of goods and services.

There was no Old Business.

Under New Business, the Committee discussed a request from Member Wells and Member Kernan to add items to the Henry County website homepage. Ms. Rathjen distributed statistics which identify web traffic by page on the County's website. Member Wells moved to change the name of the currently names "Citizen Information Center" tab to "Public Info", add a "Pay Online" tab at the top of the homepage and add an Assessment search tab (name to be determined) to the top of the homepage, Member Kernan seconded, all were in favor and motion carried.

There were no closed session meeting minutes to review.

The next regularly scheduled Committee meeting will be Tuesday, April 5, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Padilla moved to adjourn, Member Kernan seconded, all were in favor and motion carried. The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator