Communications Committee Meeting Report (Submitted 1-11-16)
Courthouse, Room 303C, Tuesday, January 5, 2016, 3:30 p.m.

Members Present: Lynn Sutton, JoAnne Hillman, Steve Brandau, Tim Wells, Kelli Parsons, Jake Waller, Lindi Kernan and Sheriff Padilla. Members Absent: None. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 3:30 p.m. Member Wells moved to approve the agenda as printed, Member Kernan seconded, all were in favor and motion carried.

There was no Public Comment.

Member Hillman moved to approve the December 1, 2015 Communications Committee meeting minutes as printed, Member Parsons seconded, all were in favor and the motion carried.

Ms. Rathjen reported Information Services claims for the month of December 2015. Member Kernan moved to approve the December 2015 claims for the Information Services Department in the amount of $5,883.69, Member Hillman seconded, all were in favor and motion carried.

Ms. Rathjen reported on Information Services Department activities for December 2015. The outstanding projects from FY15 are the completion of the wireless installation, which installation of equipment is expected to be completed the week of January 11th, and the Citrix server upgrade, which is awaiting final testing by another County before we install. The Department has been working on fine-tuning the new content filtering software and working with CGI regarding new code that is compatible with the mobile upgrades for the county website. Also, the Committee was informed that a routine audit was being performed on our criminal justice information system. The upcoming FY16 projects identified were installation of the new VR server after April, the san storage unit has been ordered, computer replacements have begun and the AFIS, panic alarm system and jail UPS replacement projects are on hold until later in the fiscal year. The hiring process for the new part-time Systems Support Specialist will begin following some research.

Under the Legislative Report, Ms. Gillaspie distributed and reviewed a legislative summary for the 99th General Assembly (on file).

The next UCCI meeting will be held on January 25, 2016.

There were no requests for purchase of goods and services.

There was no Old Business.

There was no New Business.

The next regularly scheduled Committee meeting will be Tuesday, February 2, 2016 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Padilla moved to adjourn, Member Brandau seconded, all were in favor and motion carried. The meeting adjourned at 4:03 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator