Communications Committee Meeting Report (Submitted 9-3-15)
Courthouse, Room 303C, Tuesday, September 1, 2015, 3:30 p.m.

Members Present: Lynn Sutton, JoAnne Hillman, Kelli Parsons, Steve Brandau, Tim Wells and Lindi Kernan. Members Absent: Jake Waller and Sheriff Padilla. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 3:30 p.m. Member Hillman moved to approve the agenda as printed, Member Parsons seconded, all were in favor and motion carried.

There was no Public Comment.

Member Parsons moved to approve the August 4, 2015 Communications Committee meeting minutes as printed, Member Hillman seconded, all were in favor and the motion carried.

Ms. Rathjen reported Information Services claims for the month of August 2015. Member Kernan moved to approve the August 2015 claims for the Information Services Department in the amount of $1,628.68, Member Brandau seconded, all were in favor and motion carried.

Ms. Rathjen reported on Information Services Department activities for August 2015. The wireless project came in right at allowed costs. The switching equipment is expected to be installed on Columbus Day. Formal approval of the wireless hardware is expected to take place in October and then installation of the hardware would be complete by October 31st. The boiler system upgrade is still expected to be installed somewhere between the last two weeks in September and the first two weeks in October. The PCJIMS upgrade is still planned for the end of September. The domain controller upgrade will be scheduled between other projects. Ms. Rathjen has been working on replicating and testing for the virtualization project in the squad cars. Time in the IS Department over the last couple weeks has been monopolized by an issue in the accounts receivable module in the Fundware Accounting system. The Department replaced the remote access server by piecing together three other pieces of hardware.

Ms. Rathjen gave the Committee an overview of the draft FY16 budget approvals and denials. Ms. Rathjen and Chairman Sutton intend to attend the budget hearings with the Finance Committee on September 2nd.

Under the Legislative Report, Ms. Gillaspie discussed some of the items being volleyed around regarding the FY16 State budget.

The next UCCI meeting will be held on September 28, 2015.

There were no requests for purchase of goods and services.

There was no Old Business.

Under New Business, there were no closed session meeting minutes to review.

The next regularly scheduled Committee meeting will be Tuesday, October 6, 2015 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, the meeting adjourned at 4:10 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator