Communications Committee Meeting Report (Submitted 8-10-15)
Courthouse, Room 303C, Tuesday, August 7, 2015, 3:00 p.m.

Members Present: Lynn Sutton, JoAnne Hillman, Steve Brandau, Tim Wells and Lindi Kernan. Members Absent: Kelli Parsons, Jake Waller and Sheriff Padilla. Ex Officio Members Present: None. Others Present: Rosemary Rathjen and Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 3:00 p.m. Member Kernan moved to approve the agenda as printed, Member Hillman seconded, all were in favor and motion carried.

There was no Public Comment.

Member Hillman moved to approve the July 7, 2015 Communications Committee meeting minutes as printed, Member Wells seconded, all were in favor and the motion carried.

Ms. Rathjen reported Information Services claims for the month of July 2015. Member Kernan moved to approve the July 2015 claims for the Information Services Department in the amount of $16,680.45, Member Hillman seconded, all were in favor and motion carried.

Ms. Rathjen reported on Information Services Department activities for July 2015. The IS Department rebuilt three mobile data computers (MDCs) and hope to have iPads ready for testing next month which would replace MDCs. They are also working towards upgrading PC JIMS, which is still set to take begin the last week in September, by replacing ten computers of the 28 computers that will be affected. The wireless project continues and pricing is being firmed up for the switching equipment that needs to be purchased. The boiler system upgrade is still expected to take place in late September as a stop-gap solution was found to allow the current system to continue running with a loaned piece of equipment. Ms. Rathjen is also continuing with the Citrix upgrade and printer replacements.

Under the Legislative Report, Ms. Gillaspie reported there has been no movement on the pending legislation the Committee has been watching.

The next UCCI meeting will be held on September 28, 2015.

There were no requests for purchase of goods and services.

There was no Old Business.

Under New Business, Ms. Rathjen distributed and discussed the draft FY15-16 IS Department Budget. Following discussion, Member Kernan moved to recommend the FY16 IS Department budget to the Finance Committee, to include only priority #1 computer automation requests and fixed costs, Member Brandau seconded.

Member Brandau left at 4:27 p.m.

Discussion continued regarding Department and staff salary line items within the FY16 budget.

Ms. Rathjen left at 4:45 p.m.

The consensus of the Committee was to include salary increase requests for the Department Head and staff as well as requesting an additional staff member be hired.

The next regularly scheduled Committee meeting will be Tuesday, September 1, 2015 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, the meeting adjourned at 5:10 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator