Communications Committee Meeting Report (Submitted 2-9-15)
Courthouse, Room 303C, Tuesday, February 3, 2015, 3:30 p.m.

Members Present: Lynn Sutton, Sheriff Padilla, JoAnne Hillman, Lindi Kernan, Tim Wells and Kelli Parsons (arrived at 3:37 p.m.). Members Absent: Jake Waller and Steve Brandau. Ex Officio Members Present: Rosemary Rathjen. Others Present: Colleen Gillaspie.

Chairman Sutton called the meeting to order at approximately 3:30 p.m. Member Padilla moved to approve the agenda as printed, Member Hillman seconded, all were in favor and motion carried.

There was no Public Comment.

Member Wells moved to approve the January 13, 2015 Communications Committee meeting minutes as printed, Member Kernan seconded, all were in favor and the motion carried.

Ms. Rathjen reported Information Services claims for the month of January 2015. Member Kernan moved to approve the January 2015 claims for the Information Services Department in the amount of $16,056.49, Member Hillman seconded, all were in favor and motion carried.

Ms. Rathjen reported on Information Services Department activities for January 2015. Ms. Rathjen stated wiring issues were ongoing in finishing the CCTV project as wiring to the front monitor for security was a problem. Her office is also working on locating monitors in the Treasurer and Court Services Departments. Additional time has been spent working on the accounting software issues. Ms. Rathjen also reported that two more servers were rolled over to virtualization.

Under the Legislative Report, Ms. Gillaspie informed the Committee that all pending legislation had been terminated by a process called "Sine Die". New legislation will be reviewed as it is available.

The next UCCI meeting will be held on February 23, 2015.

There were no requests for purchase of goods and services.

Under Old Business, Ms. Rathjen gave an update on the current Fundware Accounting software system issues and maintenance contract. It is Ms. Rathjen's intent to engage

in a maintenance agreement with Blackbaud for direct support and not to reengage with Zobrio, our former support company. Additional discussions are being held to determine future courses of action regarding the accounting software system.

A draft website advertisement/linkage policy was distributed for Committee review. Member Parsons moved to recommend the County Board approve the Henry County Website Advertisement/Linkage policy, Member Padilla seconded, all were in favor and motion carried (attached).

There was no New Business.

The next regularly scheduled Committee meeting will be Tuesday, March 3, 2015 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Padilla moved to adjourn, Member Kernan seconded, all were in favor and motion carried. The meeting adjourned at 4:34 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator