

Communications Committee Meeting Report (Submitted 6-10-13)
Courthouse, Room 303C, Wednesday, June 5, 2013, 3:30 p.m.

Members Present: JoAnne Hillman, Jim Findley, Steve Brandau, Lindi Kernan and Jake Waller. Members Absent: Rich VerHeecke, Tom May and Sheriff Padilla. Ex Officio Members Present: None. Others Present: Colleen Gillaspie.

Chairman Hillman called the meeting to order at approximately 3:30 p.m. Member Waller moved to approve the agenda as printed, Member Brandau seconded, all were in favor and the motion carried.

There was no Public Comment.

Member Findley moved to approve the May 7, 2013 Communications Committee meeting minutes as printed, Member Kernan seconded, all were in favor and the motion carried.

Ms. Gillaspie reported Information Services claims for the month of May 2013. Member Kernan moved to approve the May 2013 claims for Information Services Department in the amount of \$13,570.61, Member Findley seconded, all were in favor and the motion carried.

A report was distributed on Information Services Department activities for May 2013.

There were no updates on legislative issues and concerns.

The next UCCI meeting will be held on July 22, 2013.

Under requests for purchase of goods and services, Member Kernan discussed additional emergency management duties her office had been tasked with during a disaster. As a result of those duties, Member Kernan requested approval for the purchase of a damage assessments technology kit which would include a laptop, camera, extra battery, two SD cards and a tote bag. The Committee discussed the request. Ms. Gillaspie was authorized to research potential grant funding and report back to the Committee.

There was no Old Business.

Under New Business, Member Findley moved to go into closed session at 3:58 p.m. to discuss personnel per 5 ILCS 120/2(c)(1), Member Kernan seconded; 5 yes – J. Findley, S. Brandau, L. Kernan, J. Waller and J. Hillman; 0 no; 3 absent – R. VerHeecke, T. May, J. Padilla.

Member Kernan moved to return to open session at 4:05 p.m., Member Findley seconded, all were in favor and motion carried.

The next regularly scheduled Committee meeting will be Tuesday, July 2, 2013 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Brandau moved to adjourn, Member Kernan seconded, all were in favor and motion carried. The meeting adjourned at 4:06 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator