

Communications Committee Meeting Report (Submitted 2-7-13)
Courthouse, Room 303C, Tuesday, February 5, 2013, 3:30 p.m.

Members Present: JoAnne Hillman, Jim Findley, Steve Brandau, Rich VerHeecke, Tom May, Sheriff Padilla and Jake Waller (arrived at 3:52 p.m.). Members Absent: Lindi Kernan. Ex Officio Members Present: Rosemary Rathjen. Others Present: Bruce Lang and Colleen Gillaspie.

Chairman Hillman called the meeting to order at approximately 3:30 p.m. Member Findley moved to approve the agenda as printed, Member Brandau seconded, all were in favor and the motion carried.

There was no Public Comment.

Member May moved to approve the January 2, 2013 Communications Committee meeting minutes as printed, Member Findley seconded, all were in favor and the motion carried.

Ms. Rathjen reported Information Services claims for the month of January 2013. Member Findley moved to approve the January 2013 claims for Information Services Department in the amount of \$17,585.58, Member Padilla seconded, all were in favor and the motion carried.

Ms. Rathjen presented the Computer Services Report (attached).

Bill Preston, UCCI Representative, submitted a report on the issues discussed at the January 28, 2013 UCCI meeting (attached). The next UCCI meeting will be held on February 25, 2013.

There were no requests for purchase of goods and services.

Under Old Business, Ms. Gillaspie reviewed and discussed a document entailing her recommendation to hire a joint part-time Systems Support Specialist between the Highway Department and the Information Services Department (on file). Member Findley moved to recommend the Finance Committee authorize increasing the Information Services Department (2060) budget to appropriately cover the expenses of hiring a part-time Systems Support Specialist as outlined in Ms. Gillaspie's recommendation, Member May seconded, all were in favor and motion carried.

Under new business, Bruce Lang reviewed the Sidwell Portico web contract. Member May moved to recommend the County Board approve the professional services contract

for website development with The Sidwell Company for a period of five years at a first year cost of \$7,492.00 for Portico setup and configuration (one time charge) as well as first year hosting, and an annual Portico website hosting fee of \$5,100.00, Member Padilla seconded, all were in favor and motion carried (see attached).

The next regularly scheduled Committee meeting will be Tuesday, March 5, 2012 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Findley moved to adjourn, Member Brandau seconded, all were in favor and motion carried. The meeting adjourned at 4:08 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator