

Communications Committee Meeting Report (Submitted 1-4-13)  
Courthouse, Room 303C, Wednesday, January 2, 2013, 3:30 p.m.

Members Present: JoAnne Hillman, Lindi Kernan, Steve Brandau, Rich VerHeecke (arrived at 3:40 p.m.) and Tom May (arrived at 3:43 p.m.). Members Absent: Jim Findley, Jake Waller and Sheriff Padilla. Ex Officio Members Present: Rosemary Rathjen. Others Present: Colleen Gillaspie.

Chairman Hillman called the meeting to order at 3:43p.m. Member Kernan moved to approve the agenda as printed, Member Brandau seconded, all were in favor and the motion carried.

There was no Public Comment.

Member Kernan moved to approve the November 7, 2012 Communications Committee meeting minutes as printed, Member VerHeecke seconded, all were in favor and the motion carried.

Ms. Rathjen reported Information Services claims for the month of December 2012. Member Brandau moved to approve the December 2012 claims for Information Services Department in the amount of \$2,084.99, Member Kernan seconded, all were in favor and the motion carried.

Ms. Rathjen presented the Computer Services Report (attached).

There were no legislative issues to be discussed. The next UCCI meeting will be held on January 28, 2013.

There were no requests for purchase of goods and services.

There was no Old Business. Member VerHeecke stated the Treasurer's office had agreed to lease a new copier and successfully used the copier selection matrix created by the IS Department.

Under new business, Ms. Gillaspie stated the discussion on hiring of a part-time Systems Support Specialist will be tabled until the February meeting as Ms. Gillaspie and Ms. Rathjen were scheduled to meet January 9<sup>th</sup> to discuss the position.

The next regularly scheduled Committee meeting will be Tuesday, February 5, 2012 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Brandau moved to adjourn, Member Kernan seconded, all were in favor and motion carried. The meeting adjourned at 4:27 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator