

Communications Committee Meeting Report (Submitted 10-4-12)  
Courthouse, Room 303C, Tuesday, October 2, 2012, 3:30 p.m.

Members Present: Jon Zahm, Jim Eccher, Steve Brandau, Lindi Kernan, Jim Findley, Sheriff Padilla and Rich VerHeecke. Members Absent: Bill Preston. Ex Officio Members Present: Rosemary Rathjen. Others Present: Colleen Gillaspie.

Acting Chairman Zahm called the meeting to order at 3:30 p.m. Member Findley moved to approve the agenda as printed, Member Eccher seconded, all were in favor and the motion carried.

There was no Public Comment.

Member Brandau moved to approve the August 7, 2012 Communications Committee meeting minutes as printed, Member Kernan seconded, all were in favor and the motion carried.

The Committee agreed to move to Item V. as Rosemary Rathjen was not in attendance yet. There were no legislative issues to be discussed. Acting Chairman Zahm relayed an overview of the UCCI meeting was held September 24, 2012 which was created by Chairman Preston. The next UCCI meeting and U of I seminar will be October 19-20, 2012.

Ms. Rathjen arrived and reported Information Services claims for the month of September 2012. Member Kernan moved to approve the September 2012 claims for Information Services Department in the amount of \$11,930.44 and GIS Department in the amount of \$89.00, Member Eccher seconded, all were in favor and the motion carried.

Ms. Rathjen presented the Computer Services Report (attached). The domain controller has been purchased and installed under the project budget.

There were no requests for purchase of goods and services.

The Committee agreed to move to New Business to allow additional time for information to be printed. Under New Business, Member Findley moved to go into closed session at 3:49 p.m. to review closed session meeting minutes per 5 ILCS 120/2(c)(21), Member Eccher seconded, all were in favor and motion carried; 7 yes – J. Findley, S. Brandau, J. Padilla, R. VerHeecke, L. Kernan, J. Eccher and J. Zahm; 0 no; 1 absent – B. Preston.

Member Findley moved to return to open session at 3:50 p.m., Member Brandau seconded, all were in favor and motion carried.

Member Kernan moved to release closed session meeting minutes from March 6, 2012 and February 3, 2010, Member Findley seconded, all were in favor and motion carried.

Returning to Old Business, Ms. Rathjen distributed a revised outline of Information Services Department duties along with graphs (on file). Discussion was held on what the information showed and ideas for potential remedies were reviewed. Ms. Gillaspie suggested the Committee review the information and at the November Committee meeting decide if additional action should be recommended based on the data. The Committee agreed to place the item on the November Committee agenda.

The next regularly scheduled Committee meeting will be Wednesday, November 7, 2012 at 3:30 p.m., Board Conference Room 303C.

With no further business to discuss, Member Padilla moved to adjourn, Member Findley seconded, all were in favor and motion carried. The meeting adjourned at 4:24 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator