

Communications Committee Meeting Report (Submitted 2-13-12)
Courthouse, Room 303C, Tuesday, February 7, 2012, 3:30 p.m.

Members Present: Bill Preston, Jim Findley, Jim Eccher, Rich VerHeecke, Steve Brandau and Jon Zahm (3:40 p.m.). Members Absent: Jim Padilla and Lindi Kernan. Ex Officio Members Present: Rosemary Rathjen. Others Present: Colleen Gillaspie and Naomi Stahl.

Chairman Preston called the meeting to order at 3:30p.m. Member Findley moved to approve the agenda as printed, Member Brandau seconded, all were in favor and the motion carried.

There was no Public Comment.

Chairman Preston moved to approve the January 3, 2012 Communications Committee meeting minutes as printed, Member Findley seconded, all were in favor and the motion carried.

Rosemary Rathjen reported Data Processing claims for the month of January 2012. Chairman Preston moved to approve the January 2012 claims for Information Services Department in the amount of \$2,398.95, Member Brandau seconded, all were in favor and the motion carried.

Rosemary Rathjen presented the Computer Services Report. (attached) The Closed Caption TV Upgrade hardware is in, just waiting for the on-site work. As requested by the Finance Committee, a copy/print audit is in the works and information may be ready to share in April.

Chairman Preston shared information from the UCCI meeting held in January. Regarding the Open Meetings Act information discussed at last month's County Board Meeting, the Attorney General's Office relayed more information on the timing to have the training completed. If a public official was elected prior to January 2012, they must complete the training before January 2013. If a public official is elected after January 1, 2012, they must complete training within 90-days of appointment. The ICRMT & UCCI meetings are February 28-29, 2012. County Board members should contact Bill Preston if they would like to attend.

There were no requests for purchase of goods and services.

There was no Old Business to discuss.

Under New Business, Draft Revisions to Standing Committees was discussed. Chairman Preston will discuss the Committee's opinions with the Executive Committee at their February meeting.

Member Zahm also discussed an Internet crime/money order scam people should be aware of. Member Zahm will forward information to the Sheriff's Department.

Rosemary Rathjen presented pages of the new website. More information is being updated before it goes live. The new site will be user-friendly making it easier to navigate as well as update changes. Discussion was held regarding input on the home page.

The next regularly scheduled Committee meeting will be Tuesday, March 6, 2012 at 3:30 p.m., Board Conference Room 303C.

The meeting adjourned at 4:32 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator