

Communications Committee Meeting Report (Submitted 1-10-12)
Courthouse, Room 303C, Tuesday, January 3, 2012, 3:30 p.m.

Members Present: Bill Preston, Jim Findley, Jim Padilla, Jim Eccher, Rich VerHeecke and Lindi Kernan (3:50 p.m.). Members Absent: Jon Zahm and Steve Brandau. Ex Officio Members Present: Rosemary Rathjen. Others Present: Naomi Stahl.

Chairman Preston called the meeting to order at 3:30p.m. Member Findley moved to approve the agenda as printed, Member VerHeecke seconded, all were in favor and the motion carried.

Member Eccher moved to approve the December 6, 2011 Communications Committee meeting minutes as printed, Member Findley seconded, all were in favor and the motion carried.

Rosemary Rathjen reported Data Processing claims for the month of December 2011. Member Eccher moved to approve the December 2011 claims for Information Services Department in the amount of \$6,454.20, Member Padilla seconded, all were in favor and the motion carried.

Rosemary Rathjen presented the Computer Services Report. (attached) Website training is scheduled for this week and the transition to the new site should be the end of the month. Ms. Rathjen also reported a UPS issue in the jail on 12/31/11.

There was no UCCI meeting in December. The next UCCI meeting will be held January 23, 2012.

There were no requests for purchase of goods and services.

There was no Old Business to discuss.

There was no New Business to discuss.

The next regularly scheduled Committee meeting will be Tuesday, February 7, 2012 at 3:30 p.m., Board Conference Room 303C.

The meeting adjourned at 3:58 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator