

Communications Committee Meeting Report (Submitted 7-12-11)
Courthouse, Room 303C, Tuesday, July 5, 2011, 3:30 p.m.

Members Present: Bill Preston, Jim Findley, Steve Brandau, Lindi Kernan, Jim Eccher and Jon Zahm. Members Absent: Rich VerHeecke and Jim Padilla, Ex Officio Members Present: Rosemary Rathjen. Others Present: Naomi Stahl.

Chairman Preston called the meeting to order at 3:30p.m. Member Kernan moved to approve the agenda with a change to add Item VIII. New Business B. IS Salary Guidelines Discussion, Member Brandau seconded, all were in favor and the motion carried.

Member Brandau moved to approve the June 7, 2011 Communications Committee meeting minutes as printed, Member Findley seconded, all were in favor and the motion carried.

Rosemary Rathjen presented Data Processing claims for the month of June 2011. Member Kernan moved to approve the June 2011 claims for Information Services Department in the amount of \$1,278.84, General Financial Services Department in the amount of \$2,962.81 and GIS Department in the amount of \$7,000.00, Member Brandau seconded, all were in favor and motion carried.

Rosemary Rathjen presented the Computer Services Report. (attached)

Legislative issues were discussed. The next UCCI & ICRMT meetings will be July 25, 2011 and the U of I seminar will be held July 26, 2011, all in Galena.

There were no requests for purchase of goods and services.

There was no Old Business to discuss.

Under New Business, the Committee reviewed and discussed proposed FY 12 Information Services Department and Computer Automation budgets. Member Eccher moved to recommend the FY 12 budgets, including a \$1,250.00 increase to the Department Head Salary line item, to the Finance Committee, Member Findley seconded, all were in favor and the motion carried.

With the change to the IS Manager salary status, the Committee discussed the request by Ms. Rathjen to clarify salary guidelines. Research of the current Henry County Schedule of Personnel Practices for further definition will be discussed next month.

The next Committee meeting will be Tuesday, August 2, 2011 at 3:30 p.m., Board Conference Room 303C.

The meeting adjourned at 4:46 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator