

Communications Committee Meeting Report (Submitted 6-13-11)
Courthouse, Room 303C, Tuesday, June 7, 2011, 3:30 p.m.

Members Present: Bill Preston, Jim Findley, Steve Brandau, Jim Padilla and Lindi Kernan.
Members Absent: Rich VerHeecke, Jim Eccher and Jon Zahm. Ex Officio Members Present: Rosemary Rathjen. Others Present: Colleen Gillaspie and Naomi Stahl.

Chairman Preston called the meeting to order at 3:30p.m. Member Brandau moved to approve the agenda with a change to move Item VI. Old Business up to Item IV. with everything else to follow in order, Member Kernan seconded, all were in favor and the motion carried.

Member Findley moved to approve the May 3, 2011 Communications Committee meeting minutes as printed, Member Padilla seconded, all were in favor and the motion carried.

Rosemary Rathjen presented Data Processing claims for the month of May 2011. Member Kernan moved to approve the May 2011 claims for Information Services Department in the amount of \$6359.30, General Financial Services Department in the amount of \$2,107.41 and GIS Department in the amount of \$124.95, Member Findley seconded, all were in favor and motion carried.

Rosemary Rathjen presented the Computer Services Report. (attached)

Under Old Business, Member Findley moved to go into closed session to discuss personnel at 3:38 p.m., Member Kernan seconded, all were in favor and motion carried, 5 yes – B. Preston, J. Findley, S. Brandau, L. Kernan and J. Padilla; 0 no; 3 absent – J. Eccher, R. VerHeecke and J. Zahm.

Member Brandau moved to return to open session at 4:20 p.m., Chairman Preston seconded, all were in favor and motion carried.

Chairman Preston moved to rescind the original motion made last month at the Communications Committee meeting to change the Information Services Manager position from hourly/non-exempt to salary/exempt subject to an increase of \$2,000 to the current annual salary of \$53,750 effective the first pay period in August 2011, Member Kernan seconded, all were in favor and motion carried.

Chairman Preston moved to change the Information Services Manager position from hourly/non-exempt to salary/exempt in accordance to the current job description with no increase to salary effective the first pay period in September 2011, Member Kernan

seconded, the motion carried, 3 yes – B. Preston, S. Brandau and L. Kernan, 2 no – J. Findley and J. Padilla.

Legislative issues were discussed. The next UCCI & ICRMT meetings will be July 25, 2011 and the U of I seminar will be held July 26, 2011, all in Galena. More information will be shared at the County Board meeting.

There were no requests for purchase of goods and services.

The next Committee meeting will be Tuesday, July 5, 2011 at 3:30 p.m., Board Conference Room 303C.

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator