

Communications Committee Meeting Report (Submitted 5-10-11)
Courthouse, Room 303C, Tuesday, May 3, 2011, 3:30 p.m.

Members Present: Bill Preston, Jim Findley, Steve Brandau, Jim Eccher, Jim Padilla, Lindi Kernan, Rich VerHeecke and Jon Zahm. Members Absent: None. Ex Officio Members Present: Rosemary Rathjen. Others Present: Colleen Gillaspie and Naomi Stahl.

Chairman Preston called the meeting to order at 3:30p.m. Member Kernan moved to approve the agenda as printed, Member Brandau seconded, all were in favor and the motion carried.

Member Brandau moved to approve the April 5, 2011 Communications Committee meeting minutes as printed, Member Padilla seconded, all were in favor and the motion carried.

Rosemary Rathjen presented Data Processing claims for the month of April 2011. Member Kernan moved to approve the April 2011 claims for Information Services Department in the amount of \$207.56, General Financial Services Department in the amount of \$12,689.73 and GIS Department in the amount of \$46.95, Member Eccher seconded, all were in favor and motion carried.

Rosemary Rathjen presented the Computer Services Report. (attached)

Legislative issues were discussed. The next UCCI meeting will be May 23, 2011.

There were no requests for purchase of goods and services.

Under Old Business, Member Zahm made a motion to go into closed session to discuss personnel at 3:45 p.m., Member Eccher seconded, all were in favor and motion carried, 8 yes – B. Preston, J. Findley, S. Brandau, L. Kernan, J. Padilla, J. Eccher, R. VerHeecke and J. Zahm; 0 no; 0 absent.

Member Zahm made a motion to return to open session at 4:35 p.m., Member Brandau seconded, all were in favor and motion carried.

Chairman Preston moved to change the Information Services Manager position from hourly/non-exempt to salary/exempt subject to an increase of \$2,000 to the current annual salary of \$53,750 effective the first pay period in August 2011, Member Zahm seconded, the motion carried, 7 yes – B. Preston, J. Findley, R. VerHeecke, S. Brandau, L. Kernan, J. Zahm and J. Eccher; 1 no – J. Padilla; 0 absent. The recommendation for the salary increase will be sent to the Finance Committee for review.