

Communications Committee Meeting Report (Submitted 5-11-10)
Courthouse, Room 303C, Tuesday, May 4, 2010, 3:30 p.m.

Members Present: Jim Eccher, Jerry Thompson, Bill Preston, Steve Brandau and Rich VerHeecke. Members Absent: JoAnne Hillman and Lindi Kernan. Ex Officio Members Present: Rosemary Rathjen, IS Manager, Colleen Gillaspie and Naomi Stahl.

Chairman Eccher called the meeting to order at 3:30p.m. Member Thompson moved to approve the agenda as printed, Member Brandau seconded, all were in favor and the motion carried. Member Thompson moved to approve the April 6, 2010 Communications Committee meeting minutes as printed, Member Brandau seconded, all were in favor and the motion carried.

Rosemary Rathjen presented Data Processing claims for the month of April 2010. Member Thompson moved to approve the April 2010 claims for Information Services Department in the amount of \$1,518.47 and General Financial Services Department in the amount of \$14,194.66, Member Brandau seconded, all were in favor and motion carried.

Rosemary Rathjen reported April activities in the Information Services Department. (attached) Mediacom did not accept the suggested changes to the contract. Rosemary will discuss the contract again with Terry Patton and bring a recommendation to the Committee next month.

Chairman Eccher discussed legislative issues. The next UCCI meeting will be held July 26, 2010.

There were no requests for purchase of goods and services.

Under old business, a report from the Communications Sub-Committee concluded criteria for outside agencies. Member Preston made a motion to table the discussion of the sub-committee indefinitely, Member Thompson seconded, all were in favor and the motion carried.

Department Heads tabled the Email Retention Policy discussion and are reviewing again this month and will make a recommendation for the next Communications Committee meeting.

Colleen Gillaspie presented an overview of a NACo County Showcase Program opportunity through CGI Communications. 10 counties in Illinois were targeted for this free offer. 7 one-minute videos will be showcased on our website. The Committee had no objections or issues with the opportunity.

The next regular scheduled Communications Committee meeting was set for June 1, 2010, 3:30 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator