

Communications Committee Meeting Report (Submitted 3-8-10)  
Courthouse, Room 303C, Tuesday, March 2, 2010, 3:45 p.m.

Members Present: Jim Eccher, Jerry Thompson, Bill Preston, JoAnne Hillman, Steve Brandau and Lindi Kernan. Member Absent: Barb Link and Rich VerHeecke. Ex Officio Members Present: Rosemary Rathjen, IS Manager, and Naomi Stahl.

Chairman Eccher called the meeting to order at 3:45 p.m. Member Thompson moved to approve the agenda as with changes to VII. New Business: C. Letter of Resignation, D. Website links to Henry County website, E. Broadband Initiative support letter and F. Review closed session meeting minutes, Member Hillman seconded, all were in favor and the motion carried. Member Preston moved to approve the February 3, 2010 Communications Committee meeting minutes as printed, Member Thompson seconded, all were in favor and the motion carried.

Rosemary Rathjen and Lindi Kernan presented Data Processing claims for the month of February 2010. Member Kernan moved to approve the February 2010 claims for Information Services Department in the amount of \$1,547.34, General Financial Services Department in the amount of \$2,646.01 and GIS Department in the amount of \$77.22, Member Hillman seconded, all were in favor and motion carried.

Rosemary Rathjen reported February activities in the Information Services Department. (attached) Mediacom has offered over six times more bandwidth for a much lower monthly cost. References have been checked and the counties are pleased with the services. Member Preston moved to approve the switch to Mediacom pending Terry Patton's review and approval of the Mediacom contract, Member Kernan seconded, all were in favor and the motion carried.

The UCCI - University of Illinois Extension seminar was held February 23 – 24, 2010. Chairman Eccher discussed legislative issues. ICRMT (Illinois Counties Risk Management Trust) recognized Henry County for their 25-year membership with a plaque and a check for \$2,500.00.

There were no requests for purchase of goods and services.

There was no report under old business.

Under new business, Member Thompson made a motion to recommend County Board approve the Proclamation Designating April 2010 as National County Government Month, Member Brandau seconded, all were in favor and motion carried.

A draft of an Email Retention Policy was distributed. Employees will be encouraged to sort through emails every 30 days. Any public related business must be printed and

kept in a file. This policy will be held over until next month after discussing with Department Heads.

Member Thompson made a motion to accept the resignation of Communications Committee Member Barb Link, Member Preston seconded, motion carried, 4 yes – J. Thompson, J. Hillman, S. Brandau and L. Kernan; 2 no – B. Preston and J. Eccher; 2 absent – R. VerHeecke and B. Link.

Discussion was held regarding website links on the Henry County website. The consensus of the Committee was that advertisement links would not be permitted on the Henry County Government website.

The Geneseo Communications Broadband Initiative was discussed. Member Kernan made a motion to approve the IS Department sending a letter in support of the Broadband Initiative, Member Hillman seconded, all were in favor and motion carried.

Member Thompson moved to go into closed session to review closed session meeting minutes at 5:00 p.m., Member Brandau seconded, all were in favor and motion carried, 6 yes – J. Eccher, J. Thompson, S. Brandau, L. Kernan, J. Hillman and B. Preston; 0 no; 2 absent – R. VerHeecke and B. Link.

Member Thompson moved to return to open session at 5:05 p.m., Member Hillman seconded, all were in favor and motion carried.

Member Thompson moved to open the Closed Session Meeting Minutes of October 7, 2008, January 6, 2009 and September 1, 2009, Member Brandau seconded, all were in favor and motion carried.

The next regular scheduled Communications Committee meeting was set for April 6, 2010, time to be determined, Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

The meeting adjourned at 5:08 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator