

Communications Committee Meeting Report (Submitted 2-9-10)  
Courthouse, Courtroom 103J, Tuesday, February 3, 2010, 3:45 p.m.

Members Present: Jim Eccher, Jerry Thompson, Bill Preston, JoAnne Hillman, Steve Brandau, Barb Link and Lindi Kernan. Member Absent: Rich VerHeecke. Ex Officio Members Present: Rosemary Rathjen, IS Manager, and Naomi Stahl.

Chairman Eccher called the meeting to order at 3:45 p.m. Member Thompson moved to approve the agenda as printed, Member Hillman seconded, all were in favor and the motion carried. Member Preston moved to approve the January 5, 2010 Communications Committee meeting minutes as printed, Member Brandau seconded, all were in favor and the motion carried.

Rosemary Rathjen presented Data Processing claims for the month of January 2010. Member Preston moved to approve the January 2010 claims for Information Services Department in the amount of \$174.30 and General Financial Services Department in the amount of \$13,159.00, Member Hillman seconded, all were in favor and motion carried.

Rosemary Rathjen reported January activities in the Information Services Department. (attached)

The UCCI - University of Illinois Extension seminar will be held February 23 - 24, 2010. Chairman Eccher discussed legislative issues.

There were no requests for purchase of goods and services.

Under old business, determining fees for outside agencies was discussed. A sub-committee met to discuss and determine what is considered an outside agency. The consensus of the Committee was to have the sub-committee meet to discuss guidelines and priorities for the IS Department and report back to the group.

Member Kernan presented GIS claims for the month of January 2010. Member Kernan moved to approve the January 2010 claims for GIS Department in the amount of \$5,105.46, Member Link seconded, all were in favor and motion carried.

Under new business, Rosemary Rathjen recommended the purchase of a content filtering system budgeted this fiscal year. Several systems had been reviewed with two very close in price. The Cymphonix Network Composer was the lowest price. Member Kernan made a motion to recommend County Board approve the purchase of Cymphonix Network Composer DC30 in the amount of \$5,239.00, Member Hillman seconded, all were in favor and motion carried. Henry County Department Heads met and discussed uses for such software. The Department Head recommendation was to follow the current Henry County Government Computer & Network Use Policy and

block access to prohibited websites, while allowing Department Heads to explain their need for access to any banned websites necessary for their office operations in writing to the IS Manager. The IS Department will supply monthly internet-usage reports. The consensus of the Communications Committee was to proceed with the recommendation of the Department Heads.

Member Brandau moved to go into closed session to discuss personnel issues at 4:59 p.m., Member Kernan seconded, all were in favor and motion carried, 7 yes – J. Eccher, J. Thompson, B. Link, S. Brandau, L. Kernan, J. Hillman and B. Preston; 0 no; 1 absent – R. VerHeecke.

Member Brandau moved to return to open session at 5:27 p.m., Member Thompson seconded, all were in favor and motion carried.

The next regular scheduled Communications Committee meeting was set for March 2, 2010, 3:45 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

The meeting adjourned at 5:28 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator