

Communications Committee Meeting Report (Submitted 11-10-09)
Courthouse, Room 303C, Tuesday, November 3, 2009, 3:45 p.m.

Members Present: Jim Eccher, Jerry Thompson, Bill Preston, JoAnne Hillman, Steve Brandau, Barb Link and Rich VerHeecke. Member Absent: Lindi Kernan. Ex Officio Members Present: Rosemary Rathjen, IS Manager, Kelli Humphrey, Bruce Lang and Naomi Stahl.

Chairman Eccher called the meeting to order at 3:45 p.m. Member Link moved to approve the agenda with the addition of VII. New Business, A. Henry County Policy for Compliance with HB0547, Member Brandau seconded, all were in favor and the motion carried. Member Thompson moved to approve the October 6, 2009 Communications Committee meeting minutes as printed, Member Hillman seconded, all were in favor and the motion carried.

Member Rathjen and Bruce Lang presented Data Processing claims for the month of October 2009. Member Brandau moved to approve the October 2009 claims for the GIS Department in the amount of \$2,256.54, Member Link seconded, all were in favor and motion carried. Member Thompson moved to approve claims for Information Services Department in the amount of \$1,267.78 and General Financial Services Department in the amount of \$43,180.74, Member Brandau seconded, all were in favor and motion carried.

Rosemary Rathjen reported October activities in the Information Services Department. (attached)

The next UCCI Meeting will be November 23, 2009. Legislative issues were discussed.

There were no requests for purchase of goods and services.

Under old business, the financial software package comparisons were discussed. Currently the Treasurer's Office and Accounting Department use separate systems. A new software package will allow both offices to integrate information while updating the Treasurer's Office system significantly from an antiquated DOS system. Member Thompson made a motion to recommend County Board approve the purchase and installation of Kintera Fundware Financial Software Package in the amount of \$61,168.75 with \$33,598.75 being paid out of 2120-6542 and \$27,570.00 being paid out of the Treasurer's Automation Fund 8410, subject to County Clerk/Accounting Department approval, Member VerHeecke seconded, all were in favor and the motion carried. (agreement available at County Board meeting)

Under new business, Member Link discussed a new law that passed to redact all Social Security Numbers from recorded documents. A system is in place and employees have

been trained. Member Link made a motion to recommend County Board approve the Henry County Policy for Compliance with HB0547 Resolution, Member Thompson seconded, all were in favor and motion carried. (attached)

The next regular scheduled Communications Committee meeting was set for December 1, 2009, 3:45 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator