

Communications Committee Meeting Report (Submitted 10-13-09)
Courthouse, Room 303C, Tuesday, October 6, 2009, 3:45 p.m.

Members Present: Jerry Thompson, Bill Preston, JoAnne Hillman, Lindi Kernan, Steve Brandau, and Barb Link. Members Absent: Jim Eccher and Rich VerHeecke. Ex Officio Members Present: Rosemary Rathjen, IS Manager, Kelli Humphrey, Accounting/Payroll Office Manager and Naomi Stahl, Deputy County Administrator.

Acting Chairman Thompson called the meeting to order at 3:45 p.m. Member Kernan moved to approve the agenda as printed, Member Hillman seconded, all were in favor and the motion carried. Member Link moved to approve the September 1, 2009 Communications Committee meeting minutes as printed, Member Hillman seconded, all were in favor and the motion carried.

Member Rathjen and Member Kernan presented Data Processing claims for the month of September 2009. Member Kernan moved to approve the September 2009 claims for the GIS Department in the amount of \$2,199.00, Member Brandau seconded, all were in favor and motion carried. Member Link moved to approve claims for Information Services Department in the amount of \$4,139.86 and General Financial Services Department in the amount of \$47,407.15, Member Hillman seconded, all were in favor and motion carried.

Rosemary Rathjen reported September activities in the Information Services Department. (attached)

The Illinois Bicentennial Reception and UCCI Seminar will be October 23 – 24, 2009. Reservation deadline is October 13, 2009. Highlights of changes to the Open Meetings Act and Freedom of Information Act effective January 1, 2010 was discussed.

WebGIS Site will provide mapping information maintained on Henry County's network and website. Road closures and projects will be updated continuously. This product will also allow for subscription revenue opportunities. Member Kernan made a motion to recommend County Board approve the WTH Technology, Inc. WebGIS Site Contract for \$12,135.00, Member Brandau seconded, all were in favor and motion carried. (attached)

Under old business, Member Rathjen asked that the discussion on fees for outside agencies be discussed in December. The Committee agreed to table the issue.

Under new business, Member Rathjen discussed the need to move forward with a purchase of the Financial Software package. A site visit with a county that has one of the systems cancelled and will be rescheduled later in the month. The Committee agreed that a special meeting would be held after the site visit and before the next regularly scheduled meeting to decide on a recommendation.

The next regular scheduled Communications Committee meeting was set for November 3, 2009, 3:45 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator