Communications Committee Meeting Report (Submitted 7-13-09)
Courthouse, Room 303C, Tuesday, July 7, 2009, 3:45 p.m.

Members Present: Bill Preston, Jerry Thompson, Lindi Kernan, Steve Brandau, Rich VerHeecke and JoAnne Hillman. Members Absent: Jim Eccher and Barb Link. Ex Officio Members Present: Rosemary Rathjen, IS Manager, Kelli Humphrey, Accounting/Office Manager and Naomi Stahl, Deputy County Administrator.

Acting Chairman Thompson called the meeting to order at 3:45 p.m. Member Brandau moved to approve the agenda as printed, Member Kernan seconded, all were in favor and the motion carried. Member Preston moved to approve the June 2, 2009 Communications Committee meeting minutes as printed, Member Hillman seconded, all were in favor and the motion carried.

Member Rathjen presented Data Processing claims for the month of June 2009. Member Kernan moved to approve the June 2009 claims for the Information Services Department in the amount of $4,095.49, General Financial Services Department in the amount of $7,674.83 and GIS Department in the amount of $18,097.14, Member Hillman seconded, all were in favor and motion carried.

Rosemary Rathjen reported June activities in the Information Services Department. (attached)

The UCCI golf outing, reception and University of Illinois Education seminar are scheduled for July 27 – 28, 2009. Please contact Jim Eccher if you plan to attend any or all of the events.

There were no requests for goods and services purchases.

Under old business, Member Rathjen distributed an updated draft of the Henry County Government Privacy, Security and Non-Disclosure Agreement for the Committee to discuss. Department Heads reviewed the draft and suggested one change in the first paragraph and second to last sentence to read "...accomplish Henry County's mission" instead of "...accomplish the Organization's mission". Member Kernan made a motion to present the Henry County Government Computer and Network Use Policy to the County Board, subject to the review and approval by the State's Attorney, Member Hillman seconded, all were in favor and the motion carried.

Under new business, Member Rathjen requested that a special meeting be set up to discuss the budget as she is waiting for input from other departments. A meeting was scheduled for Monday, July 20, 2009 at 3:45 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

The next regular scheduled Communications Committee meeting was set for August 4, 2009, 3:45 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Naomi Stahl, Deputy County Administrator