

Communications Committee Meeting Report (Submitted 12-06-07)
Board Conference Room #303C, Tuesday, December 4, 2007, 3:45 p.m.

Members present: Steve Brandau, Jim Eccher, Ted Sturtevant, Barb Link, Jo Anne Hillman and Rich VerHeecke. Members absent: Lindi Kernan and Marvin Gradert. Ex-Officio Members present: Rosemary Rathjen, IS Director and Colleen Gillaspie, Administrative Assistant to the County Administrator. Others present: None.

Chairman Eccher called the meeting to order at 3:50 p.m.

The agenda was approved with an addition under New Business A. Paper and Monitor Disposal. Member Hillman moved to approve the November 6, 2007 Communications Committee meeting minutes as printed, Member Sturtevant seconded, all were in favor and motion carried.

Member Rathjen presented Information Services, General Financial Services and GIS claims for the month of November 2007. Member Link moved to approve the November 2007 claims for the Information Services Department in the amount of \$5,354.09, General Financial Services Department in the amount of \$2,629.11 and the GIS Department in the amount of \$1,620.00, Member Hillman seconded, all were in favor and motion carried.

Member Rathjen distributed the November Information Services Department Activity Reports. (see attachment)

Department Heads discussed computer service activities for the month of November. Items discussed: 1) GIS Department received test package of aerial photos; 2) County Clerk is working on final draft of website; 3) Two additional elections have been announced which will substantially affect the operations of the County Clerk's Office; and 4) Final tax distributions have been made in the Treasurer's Department.

The UCCI Board of Directors met on November 26, 2007. The Committee discussed the status of legislation introduced in the 95th General Assembly. The next UCCI Board of Directors meeting will be held Monday, January 28, 2008, 9:30 a.m., Springfield.

Member Rathjen gave an overview of a request to sell an accumulation of several boxes of old paper. Member VerHeecke moved to approve the sale of the unused paper at a rate of 25% of the current price, Member Sturtevant seconded, all were in favor and motion carried.

Due to the transition to flat panel monitors, the IS Department has amassed approximately 33 CRT monitors and would like to purge them from their inventory. The Committee requested Member Rathjen contact local schools and area agencies to donate the monitors.

The next regular meeting of the Communications Committee was set for Wednesday, January 2, 2008, at 3:45 p.m., in the Board Conference Room 303C, Courthouse.

The meeting adjourned at 4:24 p.m.

Respectfully submitted,

Dick Erickson, County Administrator