

Communications Committee Meeting Report (Submitted 09-06-07)
Board Conference Room #303C, Tuesday, September 4, 2007, 3:45 p.m.

Members present: Steve Brandau, Rich VerHeecke, Lindi Kernan, Jim Eccher, Ted Sturtevant and Barb Link. Members absent: Marvin Gradert and Jo Anne Hillman. Ex-Officio Member present: Rosemary Rathjen, IS Director and Dick Erickson, County Administrator. Others present: None.

Chairman Eccher called the meeting to order at 3:45 p.m. The agenda was approved with the addition under item IV. Legislative Report: C. Leadership Academy and D. UCCI Fall Seminar. Member Link moved to approve the August 7, 2007 Communications Committee meeting minutes as printed, Member Sturtevant seconded, all were in favor and motion carried. Rosemary Rathjen arrived at 3:50 p.m.

Members Rathjen and Kernan presented Information Services, General Financial Services and GIS Department claims for the month of August 2007. Member Kernan moved to approve the August 2007 claims for the Information Services Department in the amount of \$3,040.73, General Financial Services Department in the amount of \$5,238.68 and GIS Department in the amount of \$288.23, Member Sturtevant seconded, all were in favor and motion carried.

Member Rathjen distributed the August Information Services Department Activity Reports. (see attachment)

Department Heads discussed computer service activities for the month of August. Rich VerHeecke arrived at 3:58 p.m. Items discussed: 1) Orthophotography expected to be delivered by the end of October 2007; 2) Second tax installment due September 14th; 3) Tax Sale scheduled for October 30th; and 4) Local update of census addresses (LUCA) program.

The UCCI Board of Directors did not meet in the month of August. The Committee discussed the status of legislation introduced in the 95th General Assembly. (on file) The next UCCI Board of Directors meeting will be held Monday, September 24, 2007, 9:30 a.m. at the Sangamo Club, Springfield. Information regarding the UCCI Reception/seminar to be held October 12th and 13th and the U of I 2007/2008 Leadership Academy sponsored by UCCI was distributed. (see enclosures)

The Finance Committee had referred the proposed FY08 Computer Automation Software/Hardware requests back to the Communications Committee for prioritization. Following a review and discussion of the automation requests the Committee agreed on various revisions and the establishment of priorities. (revised automation request form on file) Barb Link was excused from the meeting at 4:50 p.m.

Member Kernan moved to recommend the revised and prioritized FY08 Computer Automation software/hardware requests to the Finance Committee, Member Sturtevant seconded, all were in favor and motion carried. (on file)

Member Kernan moved to go into closed session to review closed session meeting minutes at 5:20 p.m., motion seconded by Member Sturtevant, all were in favor and

motion carried 5 yes – S. Brandau, R. VerHeecke, L. Kernan, J. Eccher, T. Sturtevant; 0 no; and 3 absent – B. Link, M. Gradert and J. Hillman.

Member Brandau moved to return to open session at 5:24 p.m., Member Kernan seconded, all were in favor and motion carried.

Member VerHeecke moved to keep closed the minutes of August 5, 2003 and to release the minutes of September 6, 2006 and March 10, 2007, Member Kernan seconded, all were in favor and motion carried.

The next regular meeting of the Communications Committee was set for Tuesday, October 2, 2007, at 3:45 p.m., in the Board Conference Room 303C, Courthouse.

The meeting adjourned at 5:26 p.m.

Respectfully submitted,

Dick Erickson, County Administrator