

MEETING NOTICE  
COMMUNICATIONS COMMITTEE  
3<sup>RD</sup> FLOOR BOARD CONFERENCE ROOM  
HENRY COUNTY COURTHOUSE  
3:30 P.M., TUESDAY, MAY 4, 2010

**AGENDA**

Call meeting to order and approval of agenda.

- I. Approval of the April 6, 2010 Communications Committee minutes.  
(enclosed)
- II. Data Processing claims for the month of April 2010. (Rosemary/Lindi)
- III. Computer Services Report. (Rosemary)
- IV. Legislative Report:
  - A. Legislative issues and concerns.
- V. Requests for the purchase of Goods and Services.
- VI. Old Business:
  - A. Report from Sub-Committee on Guidelines to determine what constitutes Outside Agencies.
  - B. Email Retention Policy
- VII. New Business:
  - A. NACo County Showcase Program
- VIII. Next meeting date/time/location: June 1, 2010, 3:30 p.m., Board Conference Room #303C, Courthouse.
- IX. Adjourn meeting.