

Administration Committee Meeting Report (submitted 1-11-16)

Tuesday, January 5, 2016, 5:00 p.m., Henry County Courthouse, North Court Jury Room 102J.

Members present: Dennis Anderson, Jan May, Jeff Orton, Ted Sturtevant and Kathy Nelson. Members absent: None. Ex-Officio members present: None. Others present: Steve Wells, Kevin Hermie, Mike Zerull, Tracy Hurley and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:00 p.m.

Member May moved to approve the agenda moving Item VI. C. to Item V. and moving all other items down, Member Orton seconded, all were in favor and motion carried.

Member Orton moved that the December 1, 2015 Administration Committee meeting minutes be approved as printed, Member Sturtevant seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine indoor and outdoor cleaning and maintenance duties; 2) A new part-time janitorial staff member was hired; 3) The heat exchanger was replaced as an emergency at a cost of \$8,375.00; 4) Trees were damaged due to the recent ice and snow event. Downed limbs and possibly damaged trees will need to be removed in the spring; and 5) The generator ran 14 hours due to the power outage that occurred late December.

The Committee reviewed the December electricity, natural gas and water usage charts (attached).

The Committee continued discussion regarding the addition of Abilities Plus employees to the Henry County Health Care Plan. Colleen Gillaspie gave an overview of research that had been completed regarding the potential addition. The Committee requested a draft agreement with established criteria including funding sources be created for review at their February meeting.

Mr. Hermie, Mr. Zerull and Ms. Hurley left at 5:53 p.m.

Member May moved to recommend to the Finance Committee the December building/insurance/Capital Building claims in the amount of \$884,069.43, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Ms. Gillaspie provided an update on the window project as reported by Phillips and Associates.

Ms. Gillaspie gave an overview on the status of the 457 Plan Bid.

The Committee continued discussion on the north entrance landscaping and memorial benches outside the courthouse. Additional information regarding memorial bench options will be available at the February meeting for Committee review.

Mr. Wells left at 6:23 p.m.

Under new business, the December Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports were reviewed and discussed.

A payment clarification was issued regarding a previously approved health care plan claim appeal.

The status of current labor negotiations was discussed. AFSCME Courthouse mediation is scheduled for January 28, 2016 at 5:00 p.m.

The next regular Administration Committee meeting was set for Tuesday, February 2, 2016, at 5:00 p.m., in the North Court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member Orton moved to adjourn, Member Nelson seconded, all were in favor and motion carried. The meeting adjourned at 7:04 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator