

Administration Committee Meeting Report (submitted 8-10-15)
Tuesday, August 4, 2015, 5:00 p.m., Henry County Courthouse, North Court Jury Room 102J.

Members present: Dennis Anderson, Jan May, Jeff Orton, Ted Sturtevant and Kathy Nelson. Members absent: None. Ex-Officio members present: None. Others present: Steve Wells and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:24 p.m.

Member Nelson moved to approve the agenda as printed, Member May seconded, all were in favor and motion carried.

Member Orton moved that the July 7, 2015 Administration Committee meeting minutes be approved as printed, Member Nelson seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine indoor and outdoor cleaning and maintenance duties; 2) The east sidewalk has been poured and will be sealed shortly; 3) The fan coil units in the 2nd floor small judge's chambers are being made; and 4) The existing boiler software system failed mid-July and a stop-gap solution was found until the new software can be installed.

The Committee reviewed the July electricity, natural gas and water usage charts (attached).

Member Nelson moved to recommend to the Finance Committee the July building/insurance/Capital Building claims in the amount of \$46,696.66, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Ms. Gillaspie reminded the Committee that the bidding process for the next phase of Courthouse repairs would begin soon and bids would be reviewed at the September Administration Committee meeting.

Ms. Gillaspie gave an overview on the status of the 457 Plan Bid.

Under new business, the Committee moved to item VII. C.

Ms. Gillaspie discussed the draft FY15-16 County Buildings, TORT, Health Care Plan and Capital Building fund budgets.

Mr. Wells left at approximately 7:00 p.m.

Member Orton moved to recommend the FY16 County Buildings, TORT, Health Care Plan and Capital Building Fund budgets to the Finance Committee, Member Nelson seconded, all were in favor and motion carried.

The consensus of the Committee was to include a salary increase request for the Department Head.

The Committee reviewed and discussed the July Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

Ms. Gillaspie reviewed a health care plan claim appeal. Member Nelson moved to authorize the claim appeal for member #294 be paid as requested, Member Sturtevant seconded, all were in favor and motion carried.

The Committee discussed a request from the FOP to help purchase a picnic table to be located in between the new building and the entrance to the old jail. Member Orton moved to authorize a \$200.00 donation towards the purchase of a picnic table once other funds are found by the FOP, Member May seconded, all were in favor and motion carried.

Member May moved to recommend the County Board approve the Collective Bargaining agreement between the County of Henry and Henry County Clerk/Recorder, Coroner, Treasurer and Sheriff of Henry County and AFSCME Council 31, Member Orton seconded, all were in favor and motion carried.

The status of current labor negotiations was discussed. The next LiUNA negotiations have been scheduled for September 9, 2015.

The next regular Administration Committee meeting was set for Tuesday, September 1, 2015, at 5:00 p.m., in the North Court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member Nelson moved to adjourn, Member Sturtevant seconded, all were in favor and motion carried. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator