

Administration Committee Meeting Report (submitted 5-7-15)  
Tuesday, May 5, 2015, 5:00 p.m., Henry County Courthouse, North Court Jury Room 102J.

Members present: Dennis Anderson, Jeff Orton, Ted Sturtevant, Jan May and Kathy Nelson. Members absent: None. Ex-Officio members present: None. Others present: Steve Wells, Mike Ellis and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:00 p.m.

Member Nelson moved to approve the agenda as printed, Member Orton seconded, all were in favor and motion carried.

Member May moved that the April 7, 2015 Administration Committee meeting minutes be approved as printed, Member Orton seconded, all were in favor and motion carried.

There was no public comment.

Steve Wells reported: 1) Maintenance Department is continuing routine indoor and outdoor cleaning and maintenance duties; 2) Will be meeting regarding placement of hostas around north lighting fixtures; 3) Plans to work on the bell enclosure on the roof this month, depending on weather; and 4) Will be repairing the dock area exterior ceiling which was damaged a couple years ago.

Mr. Mike Ellis, E-Quantum Consulting, gave a presentation on an upcoming extreme increase in the capacity rate charged on local electricity bills. The increase will go into affect June 2015 and will increase the Courthouse electricity bill by approximately \$18,452.00 annually. The Committee requested Mr. Ellis present to the full County Board at their May County Board meeting as this has an impact on not only the County buildings, but also homeowners. It was also requested that a letter be drafted on behalf of the County Board members to local state and federal legislators to inform them of this increase and inquire into what can be done to prevent it.

Mr. Ellis left at 5:55 p.m.

The Committee reviewed the April electricity, natural gas and water usage charts (attached).

Member Nelson moved to recommend to the Finance Committee the April building/insurance/Capital Building claims in the amount of \$85,914.11, Member Sturtevant seconded, all were in favor and motion carried.

Under old business, Mr. Wells gave an update on the Courthouse repair project.

Letters from Sterling Commercial Roofing and Mr. Bill Phillips, Phillips and Associates, were distributed for Committee review and discussion (on file). The Committee took no action on the fifth phase of the courthouse repair bid.

It was recommended by Phillips and Associates that a portion of the fifth phase be re-bid in September. Member May moved to authorize Phillips and Associates to begin creating a bid packet for various window replacements to be bid out in September, Member Nelson seconded, all were in favor and motion carried.

Mr. Wells explained the status of the old jail basement clean-up.

Ms. Gillaspie gave an overview on the status of the 457 Plan Bid.

Steve Wells left at 6:26 p.m.

Under new business, the Committee reviewed and discussed the April Health Care Plan Fund Claims and Health Care Plan Fund Balance Reports (on file).

An overview of the April 30, 2015 Health Care Plan Advisory Committee meeting was given. Additional health care plan changes will be recommended for Committee approval at the June meeting. Ms. Gillaspie shared the Health Care Plan Advisory Committee's recommendation regarding the Mammogram Program for June 2015 to May 2016. An overview of the State requirement for mammogram coverage was reviewed. Member Orton moved to accept the Health Care Plan Advisory Committee's recommendation to authorize one routine mammogram to be covered at 100% for the required age group and for such program to be administered by UMR, Member May seconded, all were in favor and motion carried.

The status of current labor negotiations was discussed. The next AFSCME negotiations, including Circuit Clerk, Courthouse and Hillcrest, have been scheduled for May 13, 2015. The FOP contract will be discussed at a brief Committee meeting on May 13th.

The next regular Administration Committee meeting was set for Tuesday, June 3, 2015, at 5:00 p.m., in the North court jury room 102J, Judicial Wing, Courthouse.

With no further business to discuss Member Sturtevant moved to adjourn, Member Orton seconded, all were in favor and motion carried. The meeting adjourned at 7:18 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator